

UTHUNGULU



UTHUNGULU DISTRICT MUNICIPALITY

**CONSOLIDATED
DEPARTMENTAL SERVICE DELIVERY &
BUDGET IMPLEMENTATION PLAN
(SDBIP):**

2009/10 TO 2010/11

FINAL VERSION: 30 JUNE 2009

TABLE OF CONTENTS

1. PURPOSE	4
2. INTRODUCTION	5
3. FUNCTIONS	5
4. THE VISION, MISSION AND CORE VALUES OF THE UTHUNGULU DISTRICT MUNICIPALITY	7
5. THE INTEGRATED DEVELOPMENT PLAN (IDP) AND ITS 5 KEY DEVELOPMENT STRATEGIES	9
6. ALIGNMENT WITH NATIONAL KEY PERFORMANCE AREAS	9
7. BACKGROUND TO THE SDBIP	11
8. STRATEGY – LONG-TERM OBJECTIVES	12
9. ORGANISATIONAL STRUCTURE	16
10. OFFICE OF THE MUNICIPAL MANAGER	17
11. DEPARTMENT: FINANCIAL SERVICES	22
12. DEPARTMENT: TECHNICAL SERVICES	25
13. DEPARTMENT: CORPORATE SERVICES	29
14. DETAILED CAPITAL WORKS PLAN	33
15. CONCLUSION	33

APPENDICES

- APPENDIX 1: MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED FOR EACH SOURCE**
- APPENDIX 2: MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING AND CAPITAL) AND REVENUE FOR EACH VOTE**
- APPENDIX 3: SDBIP MUNICIPAL MANAGER'S OFFICE**
- APPENDIX 4: SDBIP DEPARTMENT: FINANCIAL SERVICES**
- APPENDIX 5: SDBIP DEPARTMENT: TECHNICAL SERVICES**
- APPENDIX 6: SDBIP DEPARTMENT: CORPORATE SERVICES**
- APPENDIX 7: DETAILED CAPITAL WORKS PLAN**

UTHUNGULU DISTRICT MUNICIPALITY (DC 28)

DEPARTMENTAL SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN (SDBIP): 2009/10 TO 2010/11

1. PURPOSE

- 1.1 The purpose of this Service Delivery and Budget Implementation Plan (SDBIP) is to provide a management implementation and monitoring tool that will assist the Mayor, Councillors, Municipal Manager, other Senior Managers, stakeholders and the community in monitoring service delivery. It will ensure that appropriate information is available to monitor:
 - 1.1.1 The execution of the budget;
 - 1.1.2 The performance of managers; and
 - 1.1.3 The performance of the municipality as a whole.
- 1.2 The document further provides for the annual submission of the SDBIP to Council, as required in terms of the Municipal Finance Management Act (MFMA).
- 1.3 This plan complements and should be read together with, the 2009/10 to 2011/12 multi-year budget and the 2007/08 to 2011/12 Integrated Development Plan (IDP) and its Review (09/10). It also takes into account other sector plans, including:
 - Water Services Development Plan (WSDP)
 - District Local Economic Development (LED) Framework Plan
 - Agriculture Development Plan
 - Local Tourism Development Plan
 - Energy Master Plan
 - Community Services Plan
 - Disaster Management Plan
 - Quality of Life Survey
 - Integrated Environmental Programme
 - Coastal Management Programme

2. INTRODUCTION

- 2.1 The district municipality called the uThungulu District Municipality is a category C municipality and is located in the province of KwaZulu-Natal and covers a servicing area of some 9000km² with close to 1 million inhabitants.
- 2.2 The following local municipalities are found within the servicing area of the uThungulu District Municipality (DC28):
- Mbonambi Municipality (KZ 281)
 - uMhlathuze Municipality (KZ 282)
 - Ntambanana Municipality (KZ 283)
 - uMlalazi Municipality (KZ 284)
 - Mthonjaneni Municipality (KZ 285)
 - Nkandla Municipality (KZ 286)

3. FUNCTIONS

- 3.1 In terms of Circular 8/2008: 2008/09 Capacity Assessments and Recommendations: Adjustment of Powers and Functions between District and Local Municipalities in terms of Section 85 of the Local Government: Municipal Structures Act 1998, the uThungulu District Municipality has the following powers and functions to fulfill:

			281	282	283	284	285	286
1	S 84(1)(a)	Integrated development planning for the district municipality including Development Plan for the local municipalities within the area of the District Municipality						
2	S 84(1)(b)	Potable water supply that effects a significant proportion of the municipalities in the district						
3	S 84(1)(C)	Bulk supply of electricity						
4	S 84(1)(d)	Domestic waste-water and sewage disposal system						
5	S 84(1)(e)	Solid waste disposal sites serving the area of the District Municipality as a whole						
6	S 84 (1)(f)	Municipal roads which form an integrated part of a road transport system for the area of the district municipality as a whole						
7	S 84 (1)(g)	Regulation of passenger transport services						
8	S 84 (1)(h)	Municipal airport serving the area of the district municipality as a whole						
9	S 84 (1)(i)	Municipal health serving the area of the district municipality as a whole						
10	S 84 (1)(j)	Fire fighting services for district municipality as a whole						
11	S 84 (1)(k)	Fresh produce markets and (abattoirs) serving the area of the district municipality as a whole						

12	S 84 (1)(l)	Cemeteries and crematoria							
13	S 84 (1)(m)	Promotion of local tourism for the district municipality							
14	S 84 (1)(n)	Municipal public works relating to any of the above function or and other functions assigned to the district municipality							
	S 84 (1)(o)	The receipt, allocation and if applicable distribution of grants made to the district municipality							
16	S 84 (1)(p)	The imposition and collection of taxes, levies and duties as related to the above functions or may be assigned to the District Municipality in terms of							
18	Sched 4 B	Building regulations							
22	Sched 4 B	Local Tourism							
40	Sched 5 B	Licencing and control of undertakings that sell food to the public							
50	Sched 5 B	Refuse removal, refuse dumps, solid waste disposal and cleansing services							

* Allocated functions are indicated as the shaded blocks.

4. THE VISION, MISSION AND CORE VALUES OF THE UTHUNGULU DISTRICT MUNICIPALITY

4.1 VISION

“An economically sound district with effective infrastructure and a district that empowers people; protects the environment and demonstrates leadership excellence.”

4.2 MISSION

“To create a prosperous district by:

- Providing a high standard of essential basic services;
- Supporting sustainable local economic development;
- Encouraging community participation in service delivery projects; and
- To achieve cost recovery on services provided.”

4.3 CORE VALUES

- Integrity
- Transparency
- Commitment
- Co-operation
- Innovation
- Accountability

4.4 SUSTAINABLE AND INTEGRATED DEVELOPMENT

The vision and goals for the development of the district will take place in an environment of sustainable and integrated development. This implies that:

- The social, economic, spatial, infrastructure services, the environment and institutional development should be advanced simultaneously at appropriate and affordable levels.
- The growth and development of the economy through private sector initiatives and investment should be advanced to its maximum potential in order to maximize employment creation and income generation. The ability to address the huge backlogs in services can only be advanced in a strong and rapidly growing economy. Amongst others, this implies that an environment should be pro-actively created in which the private sector could be empowered to compete effectively in international markets.
- The protection and management of the natural environment should take place in accordance with international standards and practices to ensure that long term sustainability of the communities, tourism and manufacturing practices.
- The building of the capacity of the communities through education and the provision of health services lies at the core of the social and economic development of the district. The application of the equity principle of ensuring that development initiatives are gender and age sensitive are important for the development of the communities.
- The growth and the development of the economy, the building of sustainable communities and the management of the environment must be supported by national, provincial and local policies and programmes. The Council will engage with national, provincial and local government to ensure that the alignment of functions takes place.

5. THE INTEGRATED DEVELOPMENT PLAN (IDP) AND ITS 5 KEY DEVELOPMENT STRATEGIES

The IDP is divided into five key development strategies:

- Economically sound district
- Effective infrastructure
- Integrated environment
- Leadership excellence
- People empowerment

The following table provides a summary of investment according to the above listed strategies over the five year period from 2005/2006.

	2005_2006	2006_2007	2007_2008	2008_2009	2009_2010
Strategy 1: Economically Sound District	%	%	%	%	%
Total	5.7	3.7	2.0	2.1	1.4
Strategy 2: Effective Infrastructure					
Total	71.4	72.3	70.9	70.5	72.2
Strategy 3: People Empowerment					
Total	2.4	5.1	6.4	6.4	4.6
Strategy 4: Integrated Environment					
Total	2.4	3.5	3.3	3.3	2.2
Strategy 5: Leadership Excellence					
Total	18.1	15.3	17.4	17.7	19.6
GRAND TOTAL	100	100	100	100	100

6. ALIGNMENT WITH NATIONAL KEY PERFORMANCE AREAS

Nationally the Implementation Plan of Action for the 5 year Local Government Strategic Agenda, as adopted by Cabinet in January 2006, is used as the basis for determining a number of key performance areas for all municipalities. These set out the mandate to be achieved by all municipalities and as such represent an important guiding principle for municipal organizational design.

The national key performance areas are the following:

1. Basic Service Delivery

Aspects such as basic water, sanitation, electricity, refuse and roads. Includes social infrastructure, e.g. housing, health, education, welfare and cemeteries. It also relates to the following:

- ❖ Sound and updated statistical based service delivery plan
- ❖ MDG's/Targets for municipal services (e.g. water, sanitation, electricity, refuse removal, transportation)
- ❖ FBS and Indigent Register
- ❖ O&M
- ❖ Capacity to implement Integrated Capital Infrastructure Plan

2. Local Economic Development

Economic Development and Poverty Alleviation Strategies and awareness programmes. In addition to social infrastructure, social programmes also form part of this KPA, e.g. HIV/AIDS, ABET etc., comprise economic generation objectives and projects. Elements of poverty alleviation could also be grouped under this area. It also relates to the following:

- ❖ Competitive and comparative advantages
- ❖ ASGISA and second economy investment
- ❖ Skills development
- ❖ LED institutional capacity
- ❖ Social partners

3. Governance and Public Participation

Measures how the local government sphere aligns and integrates with the Provincial and National spheres of government on cross cutting issues. Programmes to demonstrate how the community participates/is consulted/is empowered in government programmes; particularly the establishment and functionality of ward committees and community development workers. It also deals with the involvement of Traditional Councils in municipal affairs. It also relates to the following:

- ❖ Functional ward committees and other committees
- ❖ Linkages with other governance structures
- ❖ Sector engagements
- ❖ Community informed IDP
- ❖ Annual Performance Report submitted

4. Municipal Transformation and Organisational Development

How the institution is (administratively and politically) capacitated to exercise its duties (human resource development and management). How is the organization structured to meet the needs of the IDP? Is the organization accountable to the public via the necessary performance management systems? The internal policies and processes to adhere to aspects like gender equity, disability and general management of the municipality. It also relates to the following:

- ❖ Performing of powers and functions
- ❖ Organogram and vacancy rates (Section 57 level only)
- ❖ Capacity assessment to implement IDP
- ❖ Various policies
- ❖ Organisational PMS

5. **Municipal Financial Viability and Management**

Comprise the policies and processes relating to revenue generation, debt and credit management as well as assets, liability control and auditing. Aspects such as submission of the financial statements to the Auditor General (AG) as well as the findings of the AG on the municipal affairs. As part of this KPA, the municipality should comply with the budgetary provisions and aspects as outlined in the MFMA. It also relates to the following:

- ❖ Service Delivery Budget Implementation Plan
- ❖ Revenue management and billing system
- ❖ Expenditure Reports
- ❖ Debt Recovery Plan
- ❖ Budget and IDP link

Provincially a 6th Key Performance Area has been added, as all of the above KPAs have a spatial implication:

6. **Spatial Planning and Spatial Development Frameworks**

This KPA relates to the following:

- ❖ Analysis shared by National, Provincial and DM/LM policies
- ❖ Alignment with NDSP and PGDS profile
- ❖ Spatial analysis translated into SDF
- ❖ SDF includes LUMS guidelines
- ❖ Credible statistics

7. **BACKGROUND TO THE SDBIP**

- 7.1 uThungulu carries out extensive consultation with the community and other stakeholders as part of the IDP and budgeting process to ensure awareness of, and to encourage input into the Budget and the IDP.
- 7.2 Each department has prepared its own operational plan to give effect to both the organizational goals and to meet departmental service delivery and performance targets. These feed into this overall plan, providing the key performance areas against which each senior manager will be held accountable.
- 7.3 The SDBIP is a requirement under the MFMA. The National Treasury has issued a circular identifying the key components as:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure (operating and capital) and revenue of each vote;
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Ward information for expenditure and service delivery; and
- Detailed capital works plan broken down by ward over three years.

7.4 The information systems do not allow detailed operational expenditure to be broken down by ward. However, capital projects do identify individual wards wherever possible.

8. STRATEGY – LONG-TERM OBJECTIVES

8.1 The council has set itself some stretching targets within the framework of the five-year IDP and beyond. These are summarized in the table below:

STRATEGY	OBJECTIVE	OUTPUT/INDICATORS
Economically Sound District	This strategy aims to establish economic growth and development in all economic sectors with a particular focus on agriculture, tourism and trade and industry (SMME), whilst contributing to poverty alleviation in the district. The district will aim to identify and develop LED opportunities based on the functions of the municipality.	The long-term objective is to reduce poverty levels in the district by half by the year 2014. This will be achieved with a reduction in the unemployment level from the current 45% to 22% by the year 2014 i.e. a growth of 4.5% p.a. to 2009 up to 6% thereafter. This would require substantial capital investment in SMME's leading to an increase in income levels of the poorest 25 000 households to above the R1 600 per month per household level.
Effective Infrastructure	This strategy focuses on the improved maintenance of existing infrastructure and the provision of new infrastructural services to ensure the spatial integration of the district and its transportation systems. The strategy thereafter aims to improved service delivery and ensure a basic standard of living for all.	A first priority is to provide water to a survival standard of to at least 90% of the population of the district at a volume of 5 litre per person per day within a 1km walking distance and, a second objective is to provide at least 35% of the population with 25 litre water per person per day within a 200 m walking distance (RDP standard). Sanitation targets are to provide basic health hygiene education to at least 90% of the population and to

STRATEGY	OBJECTIVE	OUTPUT/INDICATORS
		provide at least 25% of the population with VIP latrine services.
People Empowerment	The focus of this strategy is on social development and community empowerment dealing with issues such as environmental health, disaster management and the co-ordination of provision of community facilities. The strategy aims at community upliftment in terms of inclusion of marginalized groups, safety & security, education training & capacity building and addressing the impact of HIV/Aids – thereby ensuring a strong, participatory and inclusive community.	The long-term objective is to substantially improve the social well-being of the people of the district. This will be achieved through the improved satisfaction levels of the communities with the delivery of social municipal services such a fire fighting services, community services and environmental health services.
Integrated Environment	The strategy focuses on the co-ordination of the spatial and service delivery component to improve the management of district level responsibilities. The strengthening of the development nodes of the municipalities, while ensuring the equitable development of the rural areas through all service delivery. Co-ordination of land reform and housing in line with service delivery is of prime importance. Environmental management and spatial co-ordination and integration of development are further components of the strategy to ensure integration and optimum organizational capacities.	The long-term goal is to achieve an equitable distribution of urban and rural development projects and therefore an equal improvement in access to community and municipal services. The development of projects will have taken place on a sustainable basis and will have a minimum impact on the natural and build-up environment of the district. Projects would have taken place in an integrated and coordinated way through integrated planning and alignment, improving both the livelihoods of the rural and urban areas.
Leadership Excellence	This strategy ensures commitment by the district to provide the highest quality of service to its constituents through accountable leadership and support services, resulting in a productive and sustainable district. This strategy aims at establishing open and transparent platforms for communication and consultation with all role players.	The district will be able to demonstrate improved governance levels through the establishment of a prudential financial service delivery strategy and a performance management system. A network of municipal service delivery would be established throughout the district by the end of the planning period.

8.2 The council’s highest priorities are aimed at eradicating rural backlogs for water supply and sanitation services, as measured against Rural Development Plan (RDP) standards. Within the context of the 2008/09 to 2010/11 budget and IDP, the following targets have been set for the uThungulu District:

- Water – from 82% in 2001/02 to 31% in 2010/11
- Sanitation – from 80% in 2001/02 to 44% in 2010/11

The following table provides a detailed summary of progress made in respect of the eradication of backlogs in water provision in the uThungulu District with the exception of uMhlathuze that are their own water services provider.

Table 1: Water backlogs below RDP standards in uThungulu

Municipality	Total Number Rural HH	PERCENT OF HOUSEHOLDS BELOW RDP STANDARDS-WATER						
		ACTUAL		PREDICTED				
		2006/7	2007/8	2008/09	2009/10	2010/11	2011/12	2012/13
		% Backlog-Water	% Backlog-Water	% Backlog-Water	% Backlog-Water	% Backlog-Water	% Backlog-Water	% Backlog-Water
Mbonambi (KZ281)	21,961	43	40	31	23	17	10	6
Niambanana (KZ283)	19,630	45	43	43	43	41	38	36
uMalazi (KZ284)	54,028	53	53	54	53	52	51	52
Mthonjaneni (KZ285)	12,137	53	38	17	12	13	14	14
Nkandla (KZ286)	37,596	40	39	38	36	35	35	31
uThungulu	145,352	47	45	42	39	38	36	34

Source: WSDP Review 2006/2007

The following table provides a detailed summary of progress made in respect of the eradication of backlogs in sanitation provision.

Table 2: Sanitation Backlogs below RDP standards in uThungulu

Municipality	Total Number Rural HH	PERCENT OF HOUSEHOLDS BELOW RDP STANDARDS-SANITATION						
		ACTUAL		PREDICTED				
		2006/7	2007/8	2008/09	2009/10	2010/11	2011/12	2012/13
		% Backlog-Sanitation	% Backlog-Sanitation	% Backlog-Sanitation	% Backlog-Sanitation	% Backlog-Sanitation	% Backlog-Sanitation	% Backlog-Sanitation
Mbonambi (KZ281)	21,961	55	54	50	47	46	42	39
Niambanana (KZ283)	19,630	78	74	70	66	59	54	52
uMalazi (KZ284)	54,028	87	87	86	85	83	82	80
Mthonjaneni (KZ285)	12,137	71	66	63	61	56	53	54
Nkandla (KZ286)	37,596	74	72	73	72	70	68	68
uThungulu	145,352	76	75	73	71	69	66	65

Source: WSDP Review 2006/2007

8.3 In the short-term the council and its senior managers are committed to delivery on firm targets for 2009/10 and outline targets for 2010/11. Monitoring of delivery against targets will be reported to council on a quarterly basis.

8.4 VOTE STRUCTURE

The Council has agreed to adopt the National Treasury's suggested format for votes, i.e. at function level, thus providing a more strategic level at which to monitor and report, linking service delivery to the approved budget. The structure is summarized in the following table:

VOTE	DEPARTMENT	SERVICE
	<i>Municipal Manager</i>	
Executive & Council		Board General Expenses
Executive & Council		Department of the Municipal Manager
Planning & Development		Planning & Development
Planning & Development		MSIG
	<i>Community Services</i>	
Community Services		Community Services Division
Community Services		Cemetery
Public Safety		Fire Fighting Services (Shared Services)
Public Safety		Disaster Management
Municipal Health		Municipal Health Services
	<i>Corporate Services</i>	
Executive & Council		Executive Division – Corporate Services
Executive & Council		Administrative Services Division
Finance & Administration		Management Services/Human Resources
Finance & Administration		Information Technology
Finance & Administration		Property Services – uThungulu House
Finance & Administration		Property Services – Satellite Offices
Finance & Administration		Property Services – Bateleur Park
	<i>Financial Services</i>	
Finance & Administration		Executive Division – Financial
Finance & Administration		Expenditure
Finance & Administration		Procurement (SCM Unit)
Finance & Administration		Budget
Finance & Administration		Finance Interns
Water		Consumer Billing
	<i>Technical Services</i>	
Water		Executive Division – Technical
Water		Technical Services
Water		Municipal Support Function
Water		Water Services Authority Division
Water		Water Services Provider Division
Water		Water Services Provider – Mthonjaneni
Water		Water Services Provider – Umlalazi
Waste Management		Waste Management
Electricity		Electricity
Waste Water Management		Waste Water Management

8.5 MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED FOR EACH SOURCE (APPENDIX 1)

8.5.1 This is one of the most important and basic priorities of the municipality, as failure to collect revenue will undermine the ability of the municipality to deliver on services.

8.5.2 The municipality's main sources of revenue are:-

- Grants and Subsidies from national and provincial governments;
- Equitable share from national government;
- Service charges from water, sanitation, electricity and solid waste services provided by the District;
- Interest from investing the municipality's funds and interest charged for services not paid on time by consumers; and
- Other – including tender deposits and other income collected by the municipality from other service charges.

8.5.3 Approved credit and debt control policy are in operation within the uThungulu District Municipality.

8.5.4 The levy income system was abolished with effect from July 2006. Levy income has been replaced with a temporary replacement grant to be received in three tranches from National Government. The municipality implemented a process of winding down of levies, by following up on old outstanding levy payers prior to the abolishment date, and such process has now been successfully finalized. All income that yet still may be received due to legal collection initiatives will be shown as "other" revenue.

8.5.5 The main support for capital spending is from the Municipal Infrastructure Grant (MIG). About R230m over three years is directed towards the basic infrastructure services, primarily water and sanitation. All the programmes and projects will be designed to meet the principles of the Expanded Public Works Programme (EPWP) with regards to, inter alia, labour intensive construction methods and capacity building. This also makes a significant contribution to job creation in the rural areas, where unemployment is estimated at about 45%.

8.5.6 Other revenue sources include National and Provincial Grant funding towards addressing priorities, identified through respective IDP's at district and local municipality level. The district is also one of the four recipient districts that receive grant funding to establish a multi-purpose sport stadium aimed at Soccer 2010, to host a 2010 Base camp as official satellite to Ethekewini.

8.6 MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING AND CAPITAL) AND REVENUE FOR EACH VOTE (APPENDIX 2)

8.6.1 These projections are made on a cash flow basis, taking into account experience and the council's policy regarding supplier payments. Each department is responsible for monitoring payments against vote and this will be monitored on a monthly basis in accordance with section 71 of the MFMA.

Operational Budget

8.6.2 The operational budget of the municipality has been aligned with that of the National Treasury format or structure of votes and complements the operational structure within the municipality. Each senior manager will have the responsibility to monitor performance, spending and revenue patterns against those estimated by them at the start of the year.

Capital Budget

8.6.3 The cash flow of the capital budget has also been estimated by each department and will act as one of the benchmarks for assessing performance on projects. Currently capital projects are funded from operating revenue and from the government. The grant-funded projects in the form of MIG are also reported to the Department of Provincial and Local Government (DPLG) and performance is measured against the cash flows set per project and approved by the department.

8.6.4 The municipality has a supply chain management policy, in line with the National Treasury regulations. Procedures were introduced to ensure that this meets government and local targets, such as preferential procurement, and to ensure that there are cost-effective procurement arrangements in place.

9. ORGANISATIONAL STRUCTURE

In order to implement the programmes under the 5 key Development Strategies, the administration of the uThungulu District Municipality, is organized into 4 Service Units:

9.1 The Office of the Municipal Manager;

9.2 The Department: Financial Services;

9.3 The Department: Technical Services;

9.4 The Department: Corporate Services.

10. OFFICE OF THE MUNICIPAL MANAGER

10.1 DEPARTMENTAL VISION, MISSION AND CORE VALUES

10.1.1 VISION

“A municipal manager’s office that promotes an economically sound district with effective infrastructure and a district that empowers people, protects the environment and demonstrates leadership excellence.”

10.1.2 MISSION

To develop and maintain effective and efficient managerial processes and practices to ensure the creation of a prosperous district by:

- Managing the provision of a high standard of essential basic services;
- Ensuring management practices that support sustainable local economic development;
- Promoting the encouragement of committing participation in service delivery projects.

10.1.3 CORE VALUES

- To promote the value of integrity among officials;
- To promote transparency in the way that the municipality conducts its business;
- To foster a culture of commitment in respect of service delivery within the municipality’s servicing area;
- To ensure a spirit of cooperation within the municipality, among municipalities within the district, with other districts as well as with provincial and national spheres;
- To promote a culture of innovation in the carrying out of functions and delivery of services to the communities within the servicing area of the district.

10.2 The office of the Municipal Manager consists of the following offices:

- Municipal Manager
- Deputy Municipal Manager
- Public Relations Manager
- Planning and Development Services

10.2.1 MUNICIPAL MANAGER

The Accountable Officer in terms of prevailing local government legislation and responsible as Chief Executive Officer for the effective and efficient operations of the uThungulu District Municipality as an institution.

It is the responsibility of the Municipal Manager as “Accountable Officer” to:

- Promote sound financial management throughout the municipality;
- Be responsible for all income and expenditure, all assets and the discharge of all liabilities;
- Ensure compliance with the Municipal Finance Management Act (MFMA) No. 56 of 2003;
- Prevent fruitless and wasteful expenditure;
- Disclose all information on debts
- Ensure the development and implementation of the Integrated Development Plan (IDP), which consists of five development strategies upon which the annual budget is based.
- Ensure the further development and implementation of a Performance Management System to measure service delivery in terms of performance indicators of each Key Performance Area (KPA) under the following programmes:

Economically Sound District - Local Economic Development, Local Tourism Development, Agricultural Development and Business and SMME Development.

Effective Infrastructure – Internal Fixed Assets and Buildings, Potable water, waste water and sanitation, Water Service Authority and Planning, Energy, Regional Solid Waste, Regional Cemeteries and Crematoria, Municipal Roads and Public Transport Services, Municipal Airports, Municipal Public Works and Telecommunication and Technology.

People Empowerment – Internal Fixed Assets and Buildings, Municipal health, Education, Training and Capacity Building, Safety and Security, Community Services, Facilities and Actions, Disaster Management, Fire Fighting, Poverty Alleviation, Marginalized Groups and HIV/Aids.

Integrated Environment – Internal Fixed Assets and Buildings, Integrated Development Planning, Land Reform, Housing, Environmental Management and Planning Shared Services.

Leadership Excellence – Internal Fixed Assets and Buildings, Financial Control, Management Services, Administrative Services, Public Relations and Communications, Special Projects and Performance Management Programme.

The Municipal Manager is also responsible for the following strategic portfolios:

- Co-ordination of Operational Activities within uThungulu District Municipality;
- Compliance with the provisions of the Municipal Finance Management Act (MFMA);
- The promotion of Intergovernmental Relations.

10.2.2 DEPUTY MUNICIPAL MANAGER

The Deputy Municipal Manager is responsible for the following strategic portfolios:

- Managing the compilation of the IDP and the annual IDP review process;
- Managing the Individual Performance Management System for Section 57 Managers;
- Managing the Strategic Portfolio of Local Economic Development by facilitating new investments and new developments within the district;
- Managing as “responsible officer”, on behalf of the hosting organization in terms of the agreement with the Department of Economic Development (DED), the day to day relations and activities with the DED Funding Distribution Office;
- Managing the uThungulu District Municipality Bid Adjudication process by chairing the uThungulu District Municipality Bid Adjudication Committee (BAC);
- Managing the uThungulu District Municipality Shared Services Support to participating local municipalities within the district, in respect of Development Planning and Organizational Performance Management Functions.

- Managing the Strategic Portfolio of Risk Management within the municipality by coordinating and facilitating all joint actions by departments;
- Managing all actions and initiatives in respect of the state of readiness of the district to host Soccer 2010.

10.2.3 PLANNING AND DEVELOPMENT SERVICES

The Planning and Development Section reports to the office of the Deputy Municipal Manager.

Objectives

- Promote Local Economic Development
- Promote the District as a preferred investment destination
- Promote Agricultural development and implementation
- Development Planning support function for District Municipality
- Integrated Development Planning

An overview of the functions of the Planning and Development Department are as follows:

10.2.4 LOCAL ECONOMIC DEVELOPMENT

Key Performance Areas

- Facilitation of the Local Economic Development initiatives in the District
- Marketing of the District as a preferred investment destination
- Implementation of LED projects within the district
- LED capacity building within the District
- Marketing of District as a Tourism Destination
- Implementation of Tourism Infrastructure Projects
- Promotion of Agriculture in the District
- SMME Industrial and Business Development

Objectives

- Ensuring Economic Growth in the District
- Attracting Investment to the District
- Improving the Socio-Economic conditions of residents in the District
- Establishing the District as a preferred destination for Tourism and Business Investment

Key Performance Indicators

- Improving institutional and operational support to SMME's
- Strengthening the Tourism, Agricultural and Business Sectors in the District
- Marketing the competitive advantages of establishing in the uThungulu District
- Facilitation of the investment process for investors to the District

10.2.5 INTEGRATED ENVIRONMENT

Key Performance Areas

- Development Planning Function of the District Municipality
- Ensure compliance of applicable legislation in Development Planning
- Co-ordination of IDP Review Process
- Undertake alignment of IDP Process with municipalities, sectoral departments and interested and affected parties

Objectives

- Ensure that Strategic Integrated Development Planning takes place within the District
- Ensure development takes place within the legislative framework
- Facilitation of an Integrated Development approach throughout the District

Key Performance Indicators

- Compliance with applicable legislation in development planning
- Ensuring that development takes place according to Spatial Framework
- Ensuring budget and IDP alignment
- Review of District IDP

10.2.6 PUBLIC RELATIONS MANAGER

The Public Relations Manager is responsible for the following:

- To promote community participation in local government;
- To promote synergies with the private and public sector to market the district;
- To improve the municipality's public image by communicating in a transparent, effective and pro-active manner;

The Quarterly Projections of Service Delivery Targets and Performance Indicators (the departmental SDBIP) for the office of the Municipal Manager is attached as **Appendix "3"**.

11. DEPARTMENT: FINANCIAL SERVICES

The Department: Financial Services consists of three sections:

- 11.1 Budgeting and management accounts;
- 11.2 Revenue management;
- 11.3 Expenditure, Supply Chain Management Stock and Asset Management.

Overall Objectives

- The Management of Municipal Assets
- The Management of Municipal Budgets and Management Accounts
- The Management of Municipal Revenues and Collection of Debtors
- The Management of Financial Municipal Reporting

An overview of the function of the finance directorate and the analysis of each function:-

11.1 BUDGET AND MANAGEMENT ACCOUNTS

Key Performance Areas

- Compliance with legislation and implementation of proper internal controls
- Implementation and the annual review of the District's:
 - Budget policy
 - Borrowing policy
 - Investment and banking policy
- Preparation of the Annual Financial Statements
- Develop sound financial reporting mechanism for the above functions
- Insurance administration
- Investment portfolio

Objectives

- Preparation of an outcome based budget and enhance budgetary controls
- Preparation of the Annual Financial Statements
- Compilation of a cash flow management strategy linked to the investment portfolio
- Enhance reporting to national, provincial government and council
- Over viewing of insurance administration

Key Performance Indicators

- Co-ordination of budget process and ensuring the balanced budget aligned to IDP
- Submit monthly and quarterly reports
- Production of Annual financial statements that comply with applicable legislation (GAMAP/GRAP)
- Review of Municipal Finance Management Act implementation plan
- Monitor and report of the insurance administration
- Maintain an investment register

11.2 REVENUE MANAGEMENT

Key Performance Areas

- Compliance with legislation and implementation of proper internal controls
- Develop sound financial reporting mechanism for the above functions
- Implementation and the annual review of the District's:
 - Credit and Debt control policy
 - Indigent policy
 - Incentive policy
 - Tariff policy
- Monitor of all grant funding as Gazette

Objectives

- To maintain credit and debt by-laws
- Establishment and maintenance of the indigent register
- An accurate and effective billing system
- Enhance revenue collection and accountability through proper receipting
- Improve the collection of unpaid monies
- Ensure effective and efficient customer service
- Ensure that all grant funding as Gazetted are received and reported.

Key Performance Indicators

- Annual revision of:
 - Credit and debt control policy
 - Indigent policy
 - Incentive policy
 - Tariff policy
- Improved debtors collection per targets
- Monthly reporting of grants as gazetted

11.3 EXPENDITURE, SUPPLY CHAIN MANAGEMENT, STOCK AND ASSET MANAGEMENT

Key Performance Areas

- Compliance with legislation and implementation of proper internal controls
- Develop sound financial reporting mechanism for the above functions
- Implementation and the annual review of the District's:
 - Supply Chain Management policy
 - Fixed asset policy
- Prompt payment of creditors
- Prompt payment of staff salaries and councillor allowances

Objectives

- The implementation and monitoring of the supply chain management policy
- Ensure accurate and timeous payment of creditors
- Ensure accurate and timeous payment of salaries and councillor allowances
- Ensure an asset register is maintained by updating regularly
- Ensure stock is safeguarded

Key Performance Indicators

- Annual review of:
 - Supply Chain Management policy
 - Fixed asset policy
- Submit reports per Supply Chain Management policy
- Monitor of the timely payment of creditors and salaries
- Administration of the fixed asset register including monitoring of the implementation plan of water infrastructure assets
- Control and monitor of stores centers by performing quarterly stock counts

The Quarterly Projections of Service Delivery Targets and Performance Indicators (the department SDBIP) for the Department: Financial Services is attached as ***Appendix "4"***.

12. DEPARTMENT: TECHNICAL SERVICES

The Department: Technical Services consists of three sections:

- 12.1 Water Service Authority
- 12.2 Municipal Infrastructure Implementation
- 12.3 Municipal Infrastructure Operations and Maintenance

Overall Objectives

- Research and development of new projects
- Preparation of short, medium and long term water development plans and implementation strategies
- Operation and maintenance of water and sanitation schemes
- Implementation of all capital projects of the municipality
- Management of electricity at Nkandla Town
- Approval of building plans for the three local municipalities namely, Nkandla, Ntambanana and Mthonjaneni
- Operate and manage the Regional Solid Waste site

An overview and analysis of the functions of per directorate within the Technical Department:-

12.1 WATER SERVICE AUTHORITY

Key Performance Areas

- Preparation of the Water Services Development Plan
- Formulation of by-laws
- Communicating council policies to the communities
- Formulation of technical guiding principles for tariff formulation and review
- Compilation of the water and sanitation master plan
- Formulation of the survival water distribution plan and strategy

Objectives

- Monitor the reduction of water services backlog
- Update the water services master plans
- Align projects and budget to the IDP frame
- Ensure that project expenditure is aligned to the cash flows
- Ensure that communities understand the council policies and procedures related to water services operations

Key Performance Indicators

- Compilation and updating of the WSDP
- Compilation of the water and sanitation master plan
- Doing project feasibility studies (Research and Development)
- Compilation of project business plans
- Formulation of the water services by-laws
- Communicating council policies with the public and other sectors
- Verifying and aligning the KZ infrastructural development projects (housing and industrial) with the WSDP and advise council accordingly of these projects
- Designing of small water project and giving comments to all designs received from the consultants
- Managing and updating project budgets and cash flows and reporting to the external funders
- Preparation of the survival water distribution plan
- Management of water related reports and ensure compliance with the applicable legislation

12.2 MUNICIPAL INFRASTRUCTURE IMPLEMENTATION

Key Performance Areas

- Planning, designing and construction of Solid Waste Sites
- Planning, designing and construction of Regional cemeteries
- Managing electricity at Nkandla Town
- Preparation of the Energy Sector Plan
- Implementation of new water and sanitation projects
- Approval of building plans for the three municipalities namely, Ntambanana, Nkandla and Mthonjaneni
- Management and operation of the Regional Solid Site

Objectives

- To successfully implement the backlog reduction strategy of council related to water services infrastructure
- To successfully implement and complete approved projects in time and within budget
- To reduce electricity cut offs and outages within the Nkandla town
- To eliminate illegal connections and achieve less than 10% electricity losses per annum in Nkandla town
- To support the local municipalities with quality service in terms of the building plan approval and to give proper and accurate guidance related to building inspectorate function

- Preparing a comprehensive electricity plan for the proper planning of electricity distribution within the municipalities

Key Performance Indicators

- Managing the construction of both water and sanitation projects
- Responsible for the implementation of both the bulk and reticulation networks
- Preparing project progress reports
- Interpretation of drawings
- Preparation of the construction programme for the SMME's
- Approving the material requisitions for the SMME's
- Sourcing and interviewing the newly established SMME's
- Allocating work to the SMME's
- Managing the SMME's and giving feedback on their performance
- Coordinating training in terms of the EPWP requirements
- Approving payments for the SMME's
- Doing project inspections and supporting the site technicians
- Design and construction of all council's approved infrastructural projects and ensuring the following:
 - Construction methods are environmentally sound
 - Construction methods promotes local economic development
 - All projects meet the municipality's objectives in terms of level of service, supply areas (project footprint), construction timeframes
 - Project is constructed in accordance with all standard details of council
 - Progress reports and cash flows are updated and submitted timeously to the relevant committees of council and to the respective Provincial and National government departments
- Building control function for the Ntambanana, Mthonjaneni and Nkandla municipalities
- Operation and management of the Nkandla town electricity network
- Operations and maintenance of the Regional Solid Waste site

12.3 MUNICIPAL INFRASTRUCTURE OPERATIONS AND MAINTENANCE

Key Performance Areas

- Management of council water services infrastructure
- Management of the service support agent and other service providers appointed within the directorate
- Management of the council's water survival distribution strategy
- Management of borehole development programme of the municipality
- Management of water quality programme and ensuring compliance with applicable legislation
- Implementation of the tanker reduction strategy on the municipality
- Implementation of the water balancing, leak detecting and water loss prevention programme of the municipality
- Ensure that the water services infrastructure complies with all OHS act requirements

Objectives

- To keep all the municipality's water and sanitation schemes in good operational conditions
- To ensure that the municipality gets value for money with the appointment of external service providers and that all performance targets in terms of the service level agreements are achieved
- To provide effective management to the water survival programmes and keep all water supply points operational
- To locate new cluster of communities with water that qualifies for the new boreholes and hand-pump and to ensure that all existing hand pumps are operational

Key Performance Indicators

- Operation and maintenance of all water services infrastructure which includes the following:
 - Ensuring that all rural water schemes are functional
 - Water production is in terms of the applicable specifications and national guidelines
 - Ensuring that all town water networks are functional and without leaks
 - Ensuring that the sewage systems and plants are operational and maintained in accordance with the prevailing legislation
 - Ensuring that water quality tests are done and checked against the SANS 241 specifications

- Responsible for the water loss management
- Responsible for the emergency and drought relief programmes of the municipality which includes the following:
 - Drilling, testing and equipping of new boreholes
 - Repairs and maintenance of hand pumps
 - Spring development and protection
 - Provision of water through the water tankers

The Quarterly Projections of Service Delivery Targets and Performance Indicators (the department SDBIP) for the Department: Financial Services is attached as **Appendix “5”**.

13. DEPARTMENT: CORPORATE SERVICES

The Department: Corporate Services consists of the following sections:

- 13.1 Administrative Services
- 13.2 Management Services
- 13.3 Information Technology
- 13.4 Community Services

13.1 ADMINISTRATIVE SERVICES

This section is responsible for the smooth and efficient operation of Councils processes such as:

Key Performance Areas

Committee/Secretariat Services

This Section is responsible for the compilation of agendas, minutes, reports, etc. of Council, Exco, Portfolio Committees and ad-hoc committees.

Registry and Records

Registry and records keeps and maintains all records of Council, both physical and electronic records.

Councillor Support

This section provides a support service to councilors.

Legal Services

This function is outsourced and provides legal guidance to Council on all aspects of council’s responsibilities.

Delivery Services

This section is responsible for the internal and external delivery and distribution of councils communication material, be it agendas, reports, letters, notifications, etc.

Printing and Photocopy Services

All communication material is reproduced in this section.

Fleet Control

This section is responsible for the internal control and allocation of Councils fleet vehicles.

Building Control

Building control is responsible for the upkeep and maintenance of council's buildings.

Key Performance Indicators

- Ensure that the access to information manual is revised and updated as per legislation;
- Provision of efficient and effective General Administrative Services

13.2 MANAGEMENT SERVICES

Recruitment and Selection

This section is responsible for the recruitment and selection of staff. The achievement of the Employment Equity Plan of the organization is driven by this section.

Skills Development and Training

This section formulates the WSP and equips staff with the necessary skills to meet the demands of their jobs. The section also coordinates ABET training and learner ships.

Human Resource Administration

HR Administration provides a service to its internal customers and assists with issues such as benefits, leave, allowances, subsidies, etc.

Occupational Health and Safety

This section strives to achieve compliance with the legislation and ensures a safe and healthy environment for its employees. It focuses on implementing corrective measures to eliminate hazards in the workplace.

Employee Assistance

This programme takes care of the emotional, physical, psychological, well being of employees. It is a programme that assists employees to deal with problems whether it is experienced at work or at home.

Key Performance Indicators

Human Resources Development Programme

- Rollout and maintenance of Employee Assistance Programme
- Implementation and compliance with Occupational Health and Safety
- Implementation of Substance Abuse Policy
- Skills Development and implementation

Performance Management Programme

- Implementation of Individual Performance Management in terms of the OD Specialist's strategy.

13.3 INFORMATION TECHNOLOGY

This section provides the IT infrastructure and mechanisms to help the organization realize its goals and objectives. It attempts to align functionality requirements of the various departments and create an enabling environment for service delivery.

Key Performance Areas

- E-mail and Internet Services
- Printer maintenance and repairs
- Network Compression equipment
- IT Licences
- Storage off site for DRP/BCP

Key Performance Indicators

- Connectivity at 90+ percent uptime of (WAN) Wide Area Network
- To fast track the repairs of printers and minimizing man hours lost
- Increase on WAN through put
- Licence payment, support and upgrade
- Off site storage of daily, weekly, monthly and yearly backup tape for data restore and business continuity.

13.4 COMMUNITY SERVICES

The Community Services Directorate is responsible for the following services:

- Public Safety
- Municipal Health Services
- Community & Social Services
- Cemetery & Crematoria

Overall Objectives

- Provision of community services in the District
- Promotion of social development in the District
- Crime prevention and awareness in the District
- Community awareness on diseases in the District
- Sound co-ordination of the Disaster Management function
- Rendering of Fire Fighting Services
- Environmental Health implementation and monitoring
- Establishment and expansion of Regional Cemetery

Key Performance Areas

- Fire Fighting Services
- Disaster Management
- Environmental Awareness and Community education on diseases
- Marginalised Groups
- Community Awareness and education on HIV/Aids
- Expansion of Regional Cemetery

Key Performance Indicators

- Rendering of Fire Fighting and Disaster Management services
- Fire Fighting and monitoring
- Management of the Disaster Management Centre
- Maintenance of a safe, healthy and hygienic environment
- Monitor and report on crime
- Celebration of Women's day
- Youth day celebration
- Celebrate Heritage day
- Empowerment of disabled people
- Annual prayer day
- Educate community on HIV/Aids
- Management of Regional Cemetery

13.4 The Quarterly Projections of Service Delivery Targets and Performance Indicators (the departmental SDBIP) for the Department: Corporate Services is attached as **Appendix "6"**.

14. DETAILED CAPITAL WORKS PLAN

14.1 The capital programme for 2009/10 amounts to R203 065 222. See **Appendix "7"**.

14.2 The detailed programme provides information on individual schemes, thus enabling close monitoring including identification of estimated start and completion dates. Variances will be reported as part of the regular in-year reporting process.

14.3 The Water Services Development Plan (WSDP) has prioritized service delivery in terms of water and sanitation backlogs. The detailed programme has been extensively consulted on with local communities.

14.4 The IDP identified additional capital projects, not detailed in the appendix, for which funding will be sought.

15. CONCLUSION

15.1 The SDBIP brings together a number of strategic plans and documents to give high level analysis of key deliverables against which there is assigned accountability and responsibility.

15.2 The SDBIP provides a basis for performance appraisal for the municipality as a whole, for departments and for senior managers. It also provides staff with a clear sense of purpose of the corporate goals.

APPENDIX 1: MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED FOR EACH SOURCE

Hereunder, extracted from the final 2008/2009 Medium Term Budget Report monthly cash flow (revenue) per source.

Source of revenue	Vote	Total	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09	Dec-09	Jan-10	Feb-10	Mar-10
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000
Waste Management	122001	7,203.00	600.25	600.25	600.25	600.25	600.25	600.25	600.25	600.25	600.25
Water revenue from tariff billings	124002	19,067.00	1,588.92	1,588.92	1,588.92	1,588.92	1,588.92	1,588.92	1,588.92	1,588.92	1,588.92
Cemetery Tariffs	114003	991.00	82.58	82.58	82.58	82.58	82.58	82.58	82.58	82.58	82.58
Sanitation revenue from tariff billings	125001	2,748	229	229	229	229	229	229	229	229	229
Grants											
- Municipal Infrastructure Grant (MIG)	115003	119,266	9,541	5,963	8,349	11,927	11,927	11,927	9,541	11,927	9,541
- Municipal Systems Impl Grant	113002	735	245	-	-	-	245	-	-	-	245
- Water Serv Op & Transfer Subsidy	124001	127	42	-	-	-	42	-	-	-	42
- Backlogs in Water & Sanitation	125001	7,337	2,446	-	-	-	2,446	-	-	-	2,446
- Regional Infrastructure Grant	115003	2,000	160	100	140	200	200	200	160	200	160
- Levy Replacement Grant	112002	122,819	40,940	-	-	-	40,940	-	-	-	40,940
- Financial Management Grant	112009	750	250	-	-	-	250	-	-	-	250
- Equitable share	124002	93,710	31,237	-	-	-	31,237	-	-	-	31,237
- Provincial Grant - Stadia	112002	48,000	16,000	-	-	-	16,000	-	-	-	16,000
- Provincial Grant - Strategic Support	112002	250	83	-	-	-	83	-	-	-	83
- Provincial Grant - Municipal Development Info Service (C	112002	250	83	-	-	-	83	-	-	-	83
- Provincial Grant - Motor Vehicle Licence Fees	112002	91	8	8	8	8	8	8	8	8	8
- Provincial Grant - Centre Management Support	112002	500	42	42	42	42	42	42	42	42	42
- Provincial Grant - Infrastructure	112002	852	71	71	71	71	71	71	71	71	71
- uMhlathuze 2010 Stadium (uMhlathuze)	112002	10,000	3,333	-	-	-	3,333	-	-	-	3,333
- EPWP Incentive Grant	112002	754	63	63	63	63	63	63	63	63	63
- Library Building Projects	112002	5,000	1,667	-	-	-	1,667	-	-	-	1,667
- South African Football Association	112002	4,000	333	333	333	333	333	333	333	333	333
Interest & Investment Income	112002	30,830	2,569	2,569	2,569	2,569	2,569	2,569	2,569	2,569	2,569
Interest earned o/s debtors	112002	215	18	18	18	18	18	18	18	18	18
Loans	112002	42,393	3,533	3,533	3,533	3,533	3,533	3,533	3,533	3,533	3,533
Accumulated surpluses	112002	109,102	9,092	9,092	9,092	9,092	9,092	9,092	9,092	9,092	9,092
Other	112002	5,130	428	428	428	428	428	428	428	428	428
Total		634,120	124,684	24,720	27,145	30,783	127,109	30,783	28,358	30,783	124,684

**APPENDIX 2: MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING AND CAPITAL) AND
REVENUE FOR EACH (SUB) VOTE**

uThungulu District Municipality Service Delivery & Budget Implementation Plan 2009/10

CASH FLOW FORECAST

Sub-Vote	No.	Total 2009/10			
		Opex R'000	Capex R'000	Revenue R'000	Net R'000
Board General Expenses	111001	13,379	222	-	(13,601)
Dept. of Municipal Manager	111004	5,694	20	-	(5,714)
TOTAL - THE MUNICIPAL MANAGER		19,074	242	-	(19,316)
Planning	113001	110,556	75	-	(110,631)
Planning Shared Services	113003	660	52	-	(712)
MSIG	113002	-	114	735	621
TOTAL - THE DEPUTY MUNICIPAL MANAGER		111,216	242	735	(110,723)
Executive Division - Corporate Services	111002	1,794	-	-	(1,794)
Administration Services	111003	15,135	60	-	(15,195)
Mgt Services/HR	112001	7,860	40	-	(7,900)
Mgt Services/IT	112010	5,295	320	-	(5,615)
Community Services	114001	6,565	30	-	(6,595)
Disaster Management	114002	4,211	27	-	(4,238)
Cemetery	114003	2,252	3,214	991	(4,475)
Environmental Services	117001	3,904	30	-	(3,934)
Fire Fighting	116001	6,587	2,063	-	(8,651)
uThungulu House	112005	6,406	26,365	-	(32,771)
Satellite Offices	112006	1,661	-	-	(1,661)
Bateleur Park	112007	1,158	-	-	(1,158)
TOTAL - THE EXECUTIVE DIRECTOR - CS		62,829	32,150	991	(93,988)
Executive Division - Finance	112002	9,716	50	387,523	377,757
Levy Collection	112003	-	-	-	-
Expenditure & Buying	112004	4,626	30	-	(4,656)
Budgeting	112008	2,519	1,038	-	(3,558)
Interns	112009	730	43	750	(23)
SCM Unit	112010	6,834	1,981	-	(8,815)
Consumer Billing	124003	14,177	75	-	(14,252)
TOTAL - THE CHIEF FINANCIAL OFFICER		38,603	3,217	388,273	346,453
Electricity	123001	450	200	-	(650)
Solid Waste	122001	11,117	3,183	7,203	(7,098)
Umlalazi	125001	32,117	2,618	2,748	(31,987)
Executive Division - Technical	115001	2,028	50	-	(2,078)
Technical Services	115002	4,698	-	-	(4,698)
Municipal Support	115003	5,594	161,144	-	(166,738)
Water Services Authority	124001	25,817	20	127	(25,710)
Water Services Provider	124002	110,081	-	234,043	123,962
Mthonjaneni	124004	1,532	-	-	(1,532)
Umlalazi	124005	5,899	-	-	(5,899)
TOTAL - THE EXECUTIVE DIRECTOR - TS		199,333	167,215	244,121	(122,427)
GRAND TOTAL		431,055	203,065	634,120	(0)

uThungulu District Municipality Service Delivery & Budget Implementation Plan 2009/10
CASH FLOW FORECAST

Sub-Vote	No.	July 2009				August 2009				September 2009			
		Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000
Board General Expenses	111001	1,115	19	-	1,133	1,115	19	-	1,133	1,115	19	-	1,133
Dept. of Municipal Manager	111004	449	2	-	451	449	2	-	451	449	2	-	451
TOTAL - THE MUNICIPAL MANAGER		1,564	20	-	1,585	1,564	20	-	1,585	1,564	20	-	1,585
Planning	113001	9,190	6	-	9,196	9,190	6	-	9,196	9,190	6	-	9,196
Planning Shared Services	113003	51	4	-	56	51	4	-	56	51	4	-	56
MSIG	113002	-	10	61	(52)	-	10	61	(52)	-	10	61	(52)
TOTAL - THE DEPUTY MUNICIPAL MANAGER		9,241	20	61	9,200	9,241	20	61	9,200	9,241	20	61	9,200
Executive Division - Corporate Services	111002	141	-	-	141	141	-	-	141	141	-	-	141
Administration Services	111003	1,226	5	-	1,231	1,226	5	-	1,231	1,226	5	-	1,231
Mgt Services/HR	112001	639	3	-	643	639	3	-	643	639	3	-	643
Mgt Services/IT	112010	435	27	-		435	27	-		435	27	-	
Community Services	114001	531	3	-	534	531	3	-	534	531	3	-	534
Disaster Management	114002	344	2	-	346	344	2	-	346	344	2	-	346
Cemetery	114003	185	268	83	371	185	268	83	371	185	268	83	371
Environmental Services	117001	321	3	-	324	321	3	-	324	321	3	-	324
Fire Fighting	116001	548	172	-		548	172	-		548	172	-	
uThungulu House	112005	531	2,197	-	2,728	531	2,197	-	2,728	531	2,197	-	2,728
Satellite Offices	112006	137		-	137	137		-	137	137		-	137
Bateleur Park	112007	95		-	95	95		-	95	95		-	95
TOTAL - THE EXECUTIVE DIRECTOR - CS		5,133	2,679	83	6,549	5,133	2,679	83	6,549	5,133	2,679	83	6,549
Executive Division - Finance	112002	797	4	70,562	(69,761)	797	4	19,538	(18,737)	797	4	19,538	(18,737)
Levy Collection	112003	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure & Buying	112004	367	3	-	370	367	3	-	370	367	3	-	370
Budgeting	112008	198	87	-	285	198	87	-	285	198	87	-	285
Interns	112009	59	4	63	(0)	59	4	63	(0)	59	4	63	(0)
SCM Unit	112010	543	165	-		543	165	-		543	165	-	
Consumer Billing	124003	1,129	6	-	1,135	1,129	6	-	1,135	1,129	6	-	1,135
TOTAL - THE CHIEF FINANCIAL OFFICER		3,092	268	70,624	(67,971)	3,092	268	19,600	(16,947)	3,092	268	19,600	(16,947)
Electricity	123001	38	17	-	54	38	17	-	54	38	17	-	54
Solid Waste	122001	925	265	600	590	925	265	600	590	925	265	600	590
Umlalazi	125001	2,674	218	229	2,663	2,674	218	229	2,663	2,674	218	229	2,663
Executive Division - Technical	115001	160	4	-	165	160	4	-	165	160	4	-	165
Technical Services	115002	372	-	-	372	372	-	-	372	372	-	-	372
Municipal Support	115003	438	13,429	-	13,866	438	13,429	-	13,866	438	13,429	-	13,866
Water Services Authority	124001	2,127	2	11	2,118	2,127	2	11	2,118	2,127	2	11	2,118
Water Services Provider	124002	9,118	-	19,504	(10,386)	9,118	-	19,504	(10,386)	9,118	-	19,504	(10,386)
Mthonjaneni	124004	123		-	123	123		-	123	123		-	123
Umlalazi	124005	468		-	468	468		-	468	468		-	468
TOTAL - THE EXECUTIVE DIRECTOR - TS		16,442	13,935	20,343	10,034	16,442	13,935	20,343	7,599	16,442	13,935	20,343	10,034
GRAND TOTAL		35,473	16,922	91,111	(40,604)	35,473	16,922	40,087	7,986	35,473	16,922	40,087	10,420

uThungulu District Municipality Service Delivery & Budget Implementation Plan 2009/10

CASH FLOW FORECAST

Sub-Vote	No.	October 2009				November 2009				December 2009			
		Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000
Board General Expenses	111001	1,115	19	-	1,133	1,115	19	-	1,133	1,115	19	-	1,133
Dept. of Municipal Manager	111004	449	2	-	451	750	2	-	752	449	2	-	451
TOTAL - THE MUNICIPAL MANAGER		1,564	20	-	1,585	1,865	20	-	1,886	1,564	20	-	1,585
Planning	113001	9,190	6	-	9,196	9,470	6	-	9,476	9,190	6	-	9,196
Planning Shared Services	113003	51	4	-	56	96	4	-	100	51	4	-	56
MSIG	113002	-	10	61	(52)	-	10	61	(52)	-	10	61	(52)
TOTAL - THE DEPUTY MUNICIPAL MANAGER		9,241	20	61	9,200	9,566	20	61	9,524	9,241	20	61	9,200
Executive Division - Corporate Services	111002	141	-	-	141	244	-	-	244	141	-	-	141
Administration Services	111003	1,226	5	-	1,231	1,652	5	-	1,657	1,226	5	-	1,231
Mgt Services/HR	112001	639	3	-	643	826	3	-	830	639	3	-	643
Mgt Services/IT	112010	435	27	-	-	512	27	-	-	435	27	-	-
Community Services	114001	531	3	-	534	719	3	-	722	531	3	-	534
Disaster Management	114002	344	2	-	346	431	2	-	433	344	2	-	346
Cemetery	114003	185	268	83	371	213	268	83	398	185	268	83	371
Environmental Services	117001	321	3	-	324	371	3	-	374	321	3	-	324
Fire Fighting	116001	548	172	-	-	565	172	-	-	548	172	-	-
uThungulu House	112005	531	2,197	-	2,728	567	2,197	-	2,764	531	2,197	-	2,728
Satellite Offices	112006	137	-	-	137	149	-	-	149	137	-	-	137
Bateleur Park	112007	95	-	-	95	111	-	-	111	95	-	-	95
TOTAL - THE EXECUTIVE DIRECTOR - CS		5,133	2,679	83	6,549	6,361	2,679	83	7,682	5,133	2,679	83	6,549
Executive Division - Finance	112002	797	4	19,538	(18,737)	951	4	57,806	(56,850)	797	4	19,538	(18,737)
Levy Collection	112003	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure & Buying	112004	367	3	-	370	587	3	-	590	367	3	-	370
Budgeting	112008	198	87	-	285	341	87	-	428	198	87	-	285
Interns	112009	59	4	63	(0)	84	4	63	25	59	4	63	(0)
SCM Unit	112010	543	165	-	-	866	165	-	-	543	165	-	-
Consumer Billing	124003	1,129	6	-	1,135	1,759	6	-	1,765	1,129	6	-	1,135
TOTAL - THE CHIEF FINANCIAL OFFICER		3,092	268	19,600	(16,947)	4,589	268	57,868	(54,043)	3,092	268	19,600	(16,947)
Electricity	123001	38	17	-	54	38	17	-	54	38	17	-	54
Solid Waste	122001	925	265	600	590	940	265	600	605	925	265	600	590
Umlalazi	125001	2,674	218	229	2,663	2,703	218	229	2,692	2,674	218	229	2,663
Executive Division - Technical	115001	160	4	-	165	264	4	-	268	160	4	-	165
Technical Services	115002	372	-	-	372	606	-	-	606	372	-	-	372
Municipal Support	115003	438	13,429	-	13,866	781	13,429	-	14,210	438	13,429	-	13,866
Water Services Authority	124001	2,127	2	11	2,118	2,421	2	11	2,412	2,127	2	11	2,118
Water Services Provider	124002	9,118	-	19,504	(10,386)	9,786	-	19,504	(9,717)	9,118	-	19,504	(10,386)
Mthonjaneni	124004	123	-	-	123	176	-	-	176	123	-	-	123
Umlalazi	124005	468	-	-	468	752	-	-	752	468	-	-	468
TOTAL - THE EXECUTIVE DIRECTOR - TS		16,442	13,935	20,343	10,034	18,467	13,935	20,343	12,058	16,442	13,935	20,343	10,034
GRAND TOTAL		35,473	16,922	40,087	10,420	40,847	16,922	78,355	(22,893)	35,473	16,922	40,087	10,420

uThungulu District Municipality Service Delivery & Budget Implementation Plan 2009/10
CASH FLOW FORECAST

Sub-Vote	No.	January 2010				February 2010				March 2010			
		Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000
Board General Expenses	111001	1,115	19	-	1,133	1,115	19	-	1,133	1,115	19	-	1,133
Dept. of Municipal Manager	111004	449	2	-	451	449	2	-	451	449	2	-	451
TOTAL - THE MUNICIPAL MANAGER		1,564	20	-	1,585	1,564	20	-	1,585	1,564	20	-	1,585
Planning	113001	9,190	6	-	9,196	9,190	6	-	9,196	9,190	6	-	9,196
Planning Shared Services	113003	51	4	-	56	51	4	-	56	51	4	-	56
MSIG	113002	-	10	61	(52)	-	10	61	(52)	-	10	61	(52)
TOTAL - THE DEPUTY MUNICIPAL MANAGER		9,241	20	61	9,200	9,241	20	61	9,200	9,241	20	61	9,200
Executive Division - Corporate Services	111002	141	-	-	141	141	-	-	141	141	-	-	141
Administration Services	111003	1,226	5	-	1,231	1,226	5	-	1,231	1,226	5	-	1,231
Mgt Services/HR	112001	639	3	-	643	639	3	-	643	639	3	-	643
Mgt Services/IT	112010	435	27	-	435	435	27	-	435	435	27	-	435
Community Services	114001	531	3	-	534	531	3	-	534	531	3	-	534
Disaster Management	114002	344	2	-	346	344	2	-	346	344	2	-	346
Cemetery	114003	185	268	83	371	185	268	83	371	185	268	83	371
Environmental Services	117001	321	3	-	324	321	3	-	324	321	3	-	324
Fire Fighting	116001	548	172	-	548	548	172	-	548	548	172	-	548
uThungulu House	112005	531	2,197	-	2,728	531	2,197	-	2,728	531	2,197	-	2,728
Satellite Offices	112006	137	-	-	137	137	-	-	137	137	-	-	137
Bateleur Park	112007	95	-	-	95	95	-	-	95	95	-	-	95
TOTAL - THE EXECUTIVE DIRECTOR - CS		5,133	2,679	83	6,549	5,133	2,679	83	6,549	5,133	2,679	83	6,549
Executive Division - Finance	112002	797	4	19,538	(18,737)	797	4	83,319	(82,518)	797	4	19,538	(18,737)
Levy Collection	112003	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure & Buying	112004	367	3	-	370	367	3	-	370	367	3	-	370
Budgeting	112008	198	87	-	285	198	87	-	285	198	87	-	285
Interns	112009	59	4	63	(0)	59	4	63	(0)	59	4	63	(0)
SCM Unit	112010	543	165	-	543	543	165	-	543	543	165	-	543
Consumer Billing	124003	1,129	6	-	1,135	1,129	6	-	1,135	1,129	6	-	1,135
TOTAL - THE CHIEF FINANCIAL OFFICER		3,092	268	19,600	(16,947)	3,092	268	83,381	(80,728)	3,092	268	19,600	(16,947)
Electricity	123001	38	17	-	54	38	17	-	54	38	17	-	54
Solid Waste	122001	925	265	600	590	925	265	600	590	925	265	600	590
Umlalazi	125001	2,674	218	229	2,663	2,674	218	229	2,663	2,674	218	229	2,663
Executive Division - Technical	115001	160	4	-	165	160	4	-	165	160	4	-	165
Technical Services	115002	372	-	-	372	372	-	-	372	372	-	-	372
Municipal Support	115003	438	13,429	-	13,866	438	13,429	-	13,866	438	13,429	-	13,866
Water Services Authority	124001	2,127	2	11	2,118	2,127	2	11	2,118	2,127	2	11	2,118
Water Services Provider	124002	9,118	-	19,504	(10,386)	9,118	-	19,504	(10,386)	9,118	-	19,504	(10,386)
Mthonjaneni	124004	123	-	-	123	123	-	-	123	123	-	-	123
Umlalazi	124005	468	-	-	468	468	-	-	468	468	-	-	468
TOTAL - THE EXECUTIVE DIRECTOR - TS		16,442	13,935	20,343	10,034	16,442	13,935	20,343	10,034	16,442	13,935	20,343	10,034
GRAND TOTAL		35,473	16,922	40,087	10,420	35,473	16,922	103,868	(53,361)	35,473	16,922	40,087	10,420

uThungulu District Municipality Service Delivery & Budget Implementation Plan 2009/10
CASH FLOW FORECAST

Sub-Vote	No.	April 2010				May 2010				June 2010			
		Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000	Opex R'000	Capex R'000	Revenue R'000	Net R'000
Board General Expenses	111001	1,115	19	-	1,133	1,115	19	-	1,133	1,115	19	-	1,133
Dept. of Municipal Manager	111004	449	2	-	451	449	2	-	451	449	2	-	451
TOTAL - THE MUNICIPAL MANAGER		1,564	20	-	1,585	1,564	20	-	1,585	1,564	20	-	1,585
Planning	113001	9,190	6	-	9,196	9,190	6	-	9,196	9,190	6	-	9,196
Planning Shared Services	113003	51	4	-	56	51	4	-	56	51	4	-	56
MSIG	113002	-	10	61	(52)	-	10	61	(52)	-	10	61	(52)
TOTAL - THE DEPUTY MUNICIPAL MANAGER		9,241	20	61	9,200	9,241	20	61	9,200	9,241	20	61	9,200
Executive Division - Corporate Services	111002	141	-	-	141	141	-	-	141	141	-	-	141
Administration Services	111003	1,226	5	-	1,231	1,226	5	-	1,231	1,226	5	-	1,231
Mgt Services/HR	112001	639	3	-	643	639	3	-	643	639	3	-	643
Mgt Services/IT	112010	435	27	-	462	435	27	-	462	435	27	-	462
Community Services	114001	531	3	-	534	531	3	-	534	531	3	-	534
Disaster Management	114002	344	2	-	346	344	2	-	346	344	2	-	346
Cemetery	114003	185	268	83	371	185	268	83	371	185	268	83	371
Environmental Services	117001	321	3	-	324	321	3	-	324	321	3	-	324
Fire Fighting	116001	548	172	-	720	548	172	-	720	548	172	-	720
uThungulu House	112005	531	2,197	-	2,728	531	2,197	-	2,728	531	2,197	-	2,728
Satellite Offices	112006	137	-	-	137	137	-	-	137	137	-	-	137
Bateleur Park	112007	95	-	-	95	95	-	-	95	95	-	-	95
TOTAL - THE EXECUTIVE DIRECTOR - CS		5,133	2,679	83	6,549	5,133	2,679	83	6,576	5,133	2,679	83	6,549
Executive Division - Finance	112002	797	4	19,538	(18,737)	797	4	19,538	(18,737)	797	4	19,538	(18,737)
Levy Collection	112003	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure & Buying	112004	367	3	-	370	367	3	-	370	367	3	-	370
Budgeting	112008	198	87	-	285	198	87	-	285	198	87	-	285
Interns	112009	59	4	63	(0)	59	4	63	(0)	59	4	63	(0)
SCM Unit	112010	543	165	-	708	543	165	-	708	543	165	-	708
Consumer Billing	124003	1,129	6	-	1,135	1,129	6	-	1,135	1,129	6	-	1,135
TOTAL - THE CHIEF FINANCIAL OFFICER		3,092	268	19,600	(16,947)	3,092	268	19,600	(16,947)	3,092	268	19,600	(16,947)
Electricity	123001	38	17	-	54	38	17	-	54	38	17	-	54
Solid Waste	122001	925	265	600	590	925	265	600	590	925	265	600	590
Umlalazi	125001	2,674	218	229	2,663	2,674	218	229	2,663	2,674	218	229	2,663
Executive Division - Technical	115001	160	4	-	165	160	4	-	165	160	4	-	165
Technical Services	115002	372	-	-	372	372	-	-	372	372	-	-	372
Municipal Support	115003	438	13,429	-	13,866	438	13,429	-	13,866	438	13,429	-	13,866
Water Services Authority	124001	2,127	2	11	2,118	2,127	2	11	2,118	2,127	2	11	2,118
Water Services Provider	124002	9,118	-	19,504	(10,386)	9,118	-	19,504	(10,386)	9,118	-	19,504	(10,386)
Mthonjaneni	124004	123	-	-	123	123	-	-	123	123	-	-	123
Umlalazi	124005	468	-	-	468	468	-	-	468	468	-	-	468
TOTAL - THE EXECUTIVE DIRECTOR - TS		16,442	13,935	20,343	10,034	16,442	13,935	20,343	10,034	16,442	13,935	20,343	10,034
GRAND TOTAL		35,473	16,922	40,087	10,420	35,473	16,922	40,087	10,446	35,473	16,922	40,087	10,420

APPENDIX 3: SDBIP MUNICIPAL MANAGER'S OFFICE

Vote	Department
Executive and Council	Municipal Manager: Executive and Council
Planning and Development	Planning and Development

Vote: Executive & Council

Department: Municipal Manager – Executive & Council (Municipal Manager)

Performance Indicator Area	IDP Ref. No.	Strategy Objective	Performance Target Output/Perf. Target (Key Performance Indicator)	Planned Target	1 st	2 nd	3 rd	4 th
Operational Expenditure "Leadership Excellence"	5.0	Leadership Excellence	Keeping within the approved operational budget	No over expenditure	≤25%	≤ 50%	≤75%	≤ 100%
Public Relations and Communications	5.3	Leadership Excellence	Operational	Execute PR Plan within approved budget incorporating all ongoing operational communication and brand management initiatives of the Council.	≤25%	≤ 50%	≤75%	≤ 100%
			Public participation	Manage events, izimbizo and roadshows to promote community participation in municipal initiatives, demonstrate service delivery and enhance uThungulu's public image throughout the district.	≤25%	≤ 50%	≤75%	≤ 100%
			Marketing	Market all IDP projects to all relevant stakeholders using a wide variety of communication channels dependant on the identified target audience.	≤25%	≤ 50%	≤75%	≤ 100%

Performance Indicator Area	IDP Ref. No.	Strategy Objective	Performance Target Output/Perf. Target (Key Performance Indicator)	Planned Target	1st	2nd	3rd	4th
			District Communicator's Forum	Establish District Communicator's Forum to coordinate communication within all LM's and report to Provincial Communicator's Forum	≤25%	≤ 50%	≤75%	≤ 100%
			Website Development	Co-ordinate updates and technological upgrade to district municipality website in accordance with approved budget	≤25%	≤ 50%	≤75%	≤ 100%
Risk Management	5.7.2	Leadership Excellence	Fraud Prevention Strategy and Implementation Plan	Monitoring and Maintenance of the Fraud Risk Assessment Register	≤25%	≤ 50%	≤75%	≤ 100%
Shared Services	4.1.3 4.1.4	Leadership Excellence	Shared Services for Development Planning	Provision of Development Planning Shared Services during 1 st year of 3 year agreement	≤25%	≤ 50%	≤75%	≤ 100%
Performance Management	5.6	Leadership Excellence	Performance Measurement in terms of Performance Regulations	Section 57 Performance Measurement once per quarter	1 st (informal)	2 nd (formal)	3 rd (informal)	4 th (formal)

Soccer 2010 (Special Projects)	5.8.1	Leadership Excellence	Strategic Readiness	Strategic Readiness Plan and actions to host 2010	≤25%	≤ 50%	≤75%	≤ 100%
			2010 FIFA spec training stadium	Construction of 2010 FIFA spec training stadium	≤ 50%	≤75%	≤ 100%	

Vote: Planning and Development

Department: Planning & Development (Deputy Municipal Manager)

Performance Indicator Area	IDP Ref No	Strategy Objective	Performance Target Output/Perf. Target (Key Performance Indicator)	Planned Target	1 st	2 nd	3 rd	4 th	Action Plan
Operational Expenditure "Economic Sound District	1	Economic Sound District	Keeping within the approved Budget(operational)	No Over Expenditure	≤ 25%	≤ 50%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget
LED Capacity, Institutional & Operational Support	1.1.2.	Economic Sound District	Provide Institutional and Operational Support to SMME's	Institutional and Operational support within Budget	≤ 10%	≤ 30%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget
Marketing, Trade and Investment	1.1.4	Economic Sound District	Marketing District as Investment Destination	Marketing of District within budget	≤ 10%	≤ 30%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget
Implement LED Framework: Tourism	1.2.2	Economic Sound District	Development of Tourism projects to promote LED	Promotion of LED through tourism within budget	≤ 10%	≤ 30%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget
Uthungulu Tourism Development Office	1.2.4	Economic Sound District	Marketing of District as Tourism Destination	Marketing of District within budget	≤ 10%	≤ 30%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget

Agricultural Development & Implementation	1.3.2	Economic Sound District	Operations of Agric Projects	Revive Agric Projects within Budget	≤ 10%	≤ 30%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget
Operational Expenditure “ Integrated Environment”	4	Integrated Environment	Keeping within the approved Budget(operational)	No over expenditure	≤ 25%	≤ 50%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget
Integrated Development Planning	4.1	Integrated Environment	IDP Review 2008/09 Annual	Approved Review	≤ 25%	≤ 50%	≤ 75%	≤ 100%	Review IDP within Budget
Planning Implementation	4.1.4	Integrated Environment	Provide Strategic Town Planning and Land Use Management Support	Provide Strategic Planning Implementation support within Budget	≤ 10%	≤ 30%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget
Implementation of Integrated Environmental Programme	4.4.2	Integrated Environment	Prepare Policy and procedure document on Environmental Impact Assessment	Approved Policy and procedure document on Environmental Impact Assessment	≤ 10%	≤ 30%	≤ 75%	≤ 100%	Ensure Expenditure is within Budget

APPENDIX 4: SDBIP DEPARTMENT: FINANCIAL SERVICES

Vote	Department
Finance and Administration	Finance Services: Budget and Management Accounts
Finance and Administration	Finance Services: Revenue
Finance and Administration	Finance Services: Expenditure

Vote: Finance & Administration

Department: Finance Services – Budget & Management Accounts (Chief Financial Officer)

Performance Indicator Area	IDP Ref No.	Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition/Measurement)	Original Target	1 st	2 nd	3 rd	4 th
Financial Control	5.1.1	Leadership Excellence	Management of Municipal Budgets & Management Accounts.	Completion of 2008/09 financial statements and formal submission to Auditor General by 31 August 2009. Entity by 30 September 2009	1	1			
Financial Control	5.1.2	Leadership Excellence	Management of Municipal Budgets & Management Accounts.	The preparation of the annual budget & related policies within the prescribed period	2			1 Tabled to Council March 10	1 Approved May 10
Financial Control	5.1.2	Leadership Excellence	Management of Municipal Budgets & Management Accounts.	Prepare & submit mid year financial review for 2009/10 budget in terms of S72 of MFMA.	1			1 Tabled to Council January 10	
Financial Control	5.1.2	Leadership Excellence	Management of Municipal Budgets & Management Accounts.	Prepare & submit adjustment budget , if required per section 72 of MFMA by 28 February 10				1 Tabled to Council February 10	
Financial Control	5.1.2	Leadership Excellence	Management of Municipal Budgets & Management Accounts	Prepare & submit monthly financial reports to Mayor/FSPC on a monthly basis.	11	2	3	3	3

Vote: Finance & Administration

Department: Finance Services – Revenue (Chief Financial Officer)

Performance Indicator Area	IDP Ref No.	Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition/Measurement)	Original Target	1 st	2 nd	3 rd	4 th
Financial Control	5.1.3.1	Leadership Excellence	Management of Municipal Revenues & Collection of debtors	Approval of the revised Credit & Debt control, Tariff, Incentive and Indigent policies by 30 June	1				1
Financial Control	5.1.3.1	Leadership Excellence	Management of Municipal Revenues & Collection of debtors	Submit a report quarterly on debt collection target and credit control progress to the Finance portfolio.	4	1	1	1	1
Financial Control	5.1.3.2	Leadership Excellence	Management of Municipal Revenues & Collection of debtors /Financial Reporting	Monthly Grant reports on all grants received are submitted on time	12	3	3	3	3
Financial Control	5.1.3.1	Leadership Excellence	Monitor and report on Financial viability (debtors collection)	Prepare & submit quarterly report on Financial viability of applicable Finance KPI ratios	4	1	1	1	1

Vote: Finance & Administration

Department: Finance Services – Expenditure (Chief Financial Officer)

Performance Indicator Area	IDP Ref No.	Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition/Measurement)	Original Target	1 st	2 nd	3 rd	4 th
Financial Control	5.1.4.1	Leadership Excellence	Management of Municipal Assets, Expenditure, Supply Chain & Stores	Ensure SCM reports are submitted in accordance with regulations, policy and procedures	100%	100%	100%	100%	100%
Financial Control	5.1.4.1	Leadership Excellence	Annual review of Supply chain management policy & Fixed Asset policy	Submit the annual review on the Supply chain management policy and Fixed asset policy to Finance service portfolio by 30 June	1				1
Financial Control	5.1.4.1	Leadership Excellence	Management of Municipal Assets, Expenditure, Supply Chain & Stores	Administration of fixed asset register by monthly update and annual verification	13	3	3	3	4
Financial Control	5.1.4.1	Leadership Excellence	Management of Municipal Assets, Expenditure, Supply Chain & Stores	Control & monitor stores with minimum of four stock counts.	4	1	1	1	1
Financial Control	5.1.4.2	Leadership Excellence	Management of Municipal Assets, Expenditure, Supply Chain & Stores	Percentage payroll related payments be completed within 7 working days at the end of the month	98%	100%	100%	100%	100%

APPENDIX 5: SDBIP DEPARTMENT: TECHNICAL SERVICES

Vote	Department
Technical Executive	Technical Services
Water Services Authority	Technical Services
Municipal Infrastructure Implementation	Technical Services
Municipal Infrastructure and Maintenance	Technical Services

Vote: Technical Executive

Department: Technical Services

Performance Indicator	IDP Ref No.	Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition/Measurement)	Original Target	Q1	Q2	Q3	Q4
Operational Budget	2.0	Effective Infrastructure	Management of the Departmental operational budget	Setting up management system to ensure effective monitoring of budget to avoid over expenditure	Q1=25% Q2=50% Q3=75% Q4=100%				
Capital Budget	2.0	Effective Infrastructure	Management of the capital budget of the Department	Setting up financial monitoring systems to control the budget and monitor expenditure to prevent over expenditure and under spending	Q1=25% Q2=50% Q3=75% Q4=100%				

Compilation of the Comprehensive Infrastructure Plan for the entire district	2.0	Effective Infrastructure	Formation of the working group for the higher level CIP	Identify all role players and establish the Working Group for the preparation of the terms of reference and appointing an experienced service provider to undertake the CIP	Q1=25% Q2=50% Q3=75% Q4=100%				
Completion of the Review of the Integrated Waste Management Plan	2.0	Effective Infrastructure	Complete the annual review of the IWMP as per the DEAT guidelines	Appoint experience service provider, identify stakeholders, set terms of reference and finalize the review	Q1=100% Q2=100%				
Completion of the review of the Energy Sector Plan	2.0	Effective Infrastructure	To review the energy sector plan as required by the Department of Minerals and Energy	Secure sufficient funding for this work and align all municipal electricity programs to UDM plan through the formulation of the District Electricity Forum	Q1=75% Q2=100%				
Feasibility study for the Amakhosi district offices	2.0	Effective Infrastructure	To appoint an architect for the preparation of model and concept for the proposed offices	Liaise with Umlalazi Municipality to secure suitable land and finalise the concept and feasibility plans for the proposed offices and secure approval from the District Chairperson.	Q1=25% Q2=50% Q3=75% Q4=100%				

Vote: Water Services Authority

Department: Technical Department

Performance Indicator Title	IDP Ref No.	Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition/Measurement)	Original Target	Q1	Q2	Q3	Q4
Review of the Water Services Development plans	2.1	Effective Infrastructure	To do an annual review of the WSDP as required by the Water Services Act	Updating of the annual targets and backlogs and reviewing of the project priority lists and cash flows	Q1=0% Q2=0% Q3=25% Q4=50%				
Review of the Water Services Master Plan	2.1	Effective Infrastructure	To update the Water Services Master Plan to capture and reflect the correct picture regarding the backlog challenges and the achievements to date	Review of the water services master plan to reflect the true backlog picture and aligning the proposed interventions to the annual cash flows and IDP frame	Q1=0% Q2=0% Q3=10% Q4=20%				
Arbour week	2.1	Effective Infrastructure	To arrange the arbour week as a prescribed annual event	Aligning the municipal activities related to the Arbour week in line with the Sector Departments plan and arrangements	Q1=10% Q2=100% Q3=0% Q4=0%				

Water Week	2.1	Effective Infrastructure	To arrange the Water Week as required by DWAF	Aligning the municipal activities related to the water week in line with the Sector Departments plan and arrangements	Q1=0% Q2=10% Q3=50% Q4=100%				
Water Road Shows	2.1	Effective Infrastructure	To arrange the road shows as a tool to communicate the annual approved projects and backlog eradication programme of the municipality	Arranging the road shows in line with the requirements and municipal budget and IDP programmes to maximize the community coverage	Q1=25% Q2=50% Q3=75% Q4=100%				
UDM internal project investigation and design	2.1	Effective Infrastructure	To identify UDM funded projects emanating from the Tanker reduction strategy	Identification, prioritization and project feasibilities and design on internally funded projects	Q1=10% Q2=30% Q3=70% Q4=100%				

Vote: Municipal Infrastructure Implementation

Department: Technical Services

Performance Indicator Title	IDP Ref No.	Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition/Measurement)	Original Target	Q1	Q2	Q3	Q4
MIG Capital Programme Implementation and management	2.2	Effective Infrastructure	To implement the MIG programme and ensure that the budget is spent as per the approved business plans	Implementation of all capital projects within the UDM and MIG annual programmes in terms of good project management practice and ensure the successful commissioning of the project to effectively achieve the desired objective of the department	Q1=25% Q2=50% Q3=75% Q4=100%				
Construction of Regional Solid Waste Cell 2	2.2	Effective Infrastructure	To manage the completion of cell 2 of the regional solid waste	The completion and commissioning of Cell 2 in terms of the project specification and project management.	Q1=80% Q2=100%				
Uthungulu House upgrade	2.2	Effective Infrastructure	To ensure successful implementation and completion of the new building	The coordination and facilitation of all building activities ensuring that all building standards and regulations are met and apply good project management principles	Q1=60% Q2=85% Q3=95% Q4=100%				

Construction of Phase 2 of the regional Cemetery	2.2	Effective Infrastructure	To commence the construction of Phase 2 of the Regional Cemetery	Design, secure contractor and project manage the construction of Phase 2 of the Regional Cemetery in terms of the specification and building regulations	Q1=0% Q2=10% Q3=30% Q4=50%				
Building Control Function	2.2	Effective Infrastructure	To provide support to the participating local municipalities on the implementation of Building Regulations	Assisting local municipalities in the implementation of building regulations through the approval of building plans and conduct regular inspections on building under construction.	Q1=25% Q2=50% Q3=75% Q4=100%				

Vote: Municipal Infrastructure Operation and Maintenance

Department: Technical Department

Performance Indicator Title	IDP Ref No.	Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition/Measurement)	Original Target	Q1	Q2	Q3	Q4
Operation and Maintenance of Towns' water services infrastructure	2.3	Effective Infrastructure	To operate and manage the towns water services infrastructure to ensure that the no disruption of the services.	Reduce water losses to 20% in all the towns and improve on the down time for repair and planned maintenance	Q1=25% Q2=50% Q3=75% Q4=100%				
Implementation of the water meter programme	2.3	Effective Infrastructure	To install water meter in line with the cost recovery strategy of the municipality	Facilitate and manage the installation of water meters in the approved projects as per WSA and Consumer Billing directive	Q1=200 Q2=800 Q3=1000 Q4=1000				
Tanker reduction strategy	2.3	Effective Infrastructure	To update the tanker reduction strategy and secure funding for the implementation thereof	Review of the tanker reduction strategy and provide motivation for the securing of budget during the Mid year budget review for its successful implementation to provide sustainable water sources	Q1=25% Q2=50% Q3=75% Q4=100%				

Drought relief intervention and survival water provision	2.3	Effective Infrastructure	To support drought affected areas by providing survival water through water tankers, boreholes and springs developments	Verification of affected areas through field visits and prioritization of needy areas with a view to provide appropriate assistance inline with the Council policy	Q1=25% Q2=50% Q3=75% Q4=100%					
Operation and maintenance of rural schemes	2.3	Effective Infrastructure	To manage and provide strict controls on the activities of the Service Support Agent (SSA) as part of the budget control measures	Develop management and control measure for the material and routine repairs to limit unnecessary cost from the SSA	Q1=25% Q2=50% Q3=75% Q4=100%					
Ring-fencing of electricity function	2.3	Effective Infrastructure	Completion of the electricity ring-fencing process for the Nkandla municipality	Project manage the ring-fencing process in terms of the requirements and specifications as set out by EDI Holdings Pty Ltd	Q1=25% Q2=50% Q3=75% Q4=100%					
Operation and maintenance of the Regional Solid Waste	2.3	Effective Infrastructure	To manage and provide strict controls on the activities of the Service Support Agent (SSA) as part of the budget control measures	Interpretation of the permit conditions and managing the compliance thereof in terms of DEAT and DWAF requirements	Q1=25% Q2=50% Q3=75% Q4=100%					

APPENDIX 6: SDBIP DEPARTMENT: CORPORATE SERVICES

Vote	Department
Executive and Council	Corporate Services: Administrative Services
Finance and Administration	Corporate Services: IT
Finance and Administration	Corporate Services: Management Services
Community and Social Services	Community Services

Vote: Executive & Council

Department: Corporate Services - Administrative Services (Executive Director – Corporate Services)

IDP Strategy	Objective (KPI)	Output/outcome indicator-performance target (Definition / Measurement)	2009/10 Original Target	1st Q	2nd Q	3rd Q	4th Q
Leadership Excellence	Access to Information Manual	Approval of Manual	Approved Manual	Revised Manual	ExCo / Council approved manual	Information to relevant Government Departments	Approved Manual
		Handling of enquiries in terms of Promotion of Access to Information Act (PAIA)	All enquiries resolved	Actual number of enquiries received and turnaround time	Actual number of enquiries received and turnaround time	Actual number of enquiries received and turnaround time	Actual number of enquiries received and turnaround time
Leadership Excellence	Support Services	Portfolio Committee Meetings	4 Meetings per year per Portfolio	1 Meeting per Portfolio	2 Meeting per Portfolio	3 Meeting per Portfolio	4 Meeting per Portfolio
		ExCo Meetings	12 Meetings per year	3 Meetings	6 Meetings	9 Meetings	12 Meetings
		Council Meetings	4 Meetings per year	1 Meeting	2 Meetings	3 Meetings	4 Meetings

		Bid Committee Meetings	4 Reports to ExCo per year	1 Report on Bids Awarded	2 Reports on Bids Awarded	3 Reports on Bids Awarded	4 Reports on Bids Awarded
Leadership Excellence	Records Management	Manage Council Records via Electronic Document Management System (EDMS)	Quarterly Reports of statistics of EDMS	1 Reports on EDMS	2 Reports on EDMS	3 Reports on EDMS	4 Reports on EDMS
		Monitor Photocopy usage in line with Budget	Actual budgeted figures and usage	Actual vs Budget	Actual vs Budget	Actual vs Budget	Actual vs Budget
Leadership Excellence	Provision of Building Maintenance Service	Rental - In line with the budget	Actual budgeted figures and usage	Actual vs Budget	Actual vs Budget	Actual vs Budget	Actual vs Budget
		Maintenance - In line with budget	Actual budgeted figures and usage	Actual vs Budget	Actual vs Budget	Actual vs Budget	Actual vs Budget
Leadership Excellence	Management of Fleet Services	Report monthly on mileage and fuel consumption	Monthly reports to Management	1st Report	2nd Report	3rd Report	4th Report

Vote: Finance & Administration

Department: Corporate Services – I.T (Executive Director – Corporate Services)

Section	Vote (Sub-Vote: IT)	Performance Indicator Title	Objective (KPI)	Output/outcome indicator-performance target(Definition / Measurement)	1st Q	2nd Q	3rd Q	4th Q
Information Technology	Information Technology	Communication & Business process	Connectivity @ 90% + uptime of (WAN) Wide Area Network	99% uptime	25%	50%	75%	100%
Information Technology	Information Technology	Business Continuity	Ongoing repairs & maintenance of printers to minimise man hour loss	Reduction of man hour loss				
Information Technology	Information Technology	Licenses	Legal Compliance (Microsoft, Hummingbird, Venus, TrendMicro, Websense, Faxination, Orgplus, Payday, PDF converter, Design Software)	Compliance			100%	
Information Technology	Information Technology	DRP/BCP	Offsite storage of media tapes (daily, weekly, monthly & yearly)	Business Continuity	25%	50%	75%	100%
Information Technology	Information Technology	Business Continuity	UPS ongoing maintenance & repairs	Business Continuity	25%	50%	75%	100%

Information Technology	Information Technology	Dims support	support (Dims server support, development, Version updates, user support, Issuemanger support)	Business Continuity	25%	50%	75%	100%
Information Technology	Information Technology	Humming Bird	support (Software updates, high level user support, enhancements)	Business Continuity	25%	50%	75%	100%

Vote: Finance & Administration

Department: Corporate Services – Management Services (Executive Director – Corporate Services)

Section	Sub-Vote	Performance Indicator Title	Objective (KPI)	Output/outcome indicator-performance target(Definition / Measurement)	1st Q	2nd Q	3rd Q	4th Q
Management Services	Management Services	Human Resources Development Programme	Award of External Scarce Skills Bursaries	* Bursaries, recruitment for tertiary institution - advertise external bursaries within tertiary institutions & local media i.t.o scarce skills, e.g, engineering, technicians * Award external bursaries to suitable candidates *Ensure candidates complete 8 weeks of in-service training at UDM per year of study * Ensure ongoing monitoring of students' academic performance	25%	25%	25%	25%
Management Services	Management Services	Human Resources Development Programme	Employee Assistance Programme	* Submit quarterly reports & annual report to MANCO on the number of employees who were provided with the necessary assistance (EAP Utilisation Report) * Ensure ongoing roll-out & maintenance of EAP 01/07/2009 to 30/06/2010		50%		50%

Section	Sub-Vote	Performance Indicator Title	Objective (KPI)	Output/outcome indicator-performance target(Definition / Measurement)	1st Q	2nd Q	3rd Q	4th Q
Management Services	Management Services	Human Resources Development Programme	Skills Development & Implementation	Successful implementation of WSP: 01/07/2009 - 30/06/2010. * Submit quarterly report of training completed to Training Committee *Compilation of monthly & quarterly training report - ongoing. *Conducting of Skills Audit: Staff & Cllrs: 30 April 2009. *Compilation of ATR - 31 May 2010. *Compilation of WSP by 31 May 2010. *Approval of the ATR & WSP by the Training Committee by 15 June 2010. *Submission of approved WSP to LGSETA by 30 June 2010.	30%	25%	10%	35%

Section	Sub-Vote	Performance Indicator Title	Objective (KPI)	Output/outcome indicator-performance target(Definition / Measurement)	1st Q	2nd Q	3rd Q	4th Q
Management Services	Management Services	Human Resources Development Programme	Implementation of Occupational Health & Safety Act	<p>*Ensuring ongoing compliance. * Ongoing Identification and risk assessment of water plants & offices. *Re-inspection of water plants every 3 months & report quarterly at Health & Safety meetings; *Attend to injuries on duty timeously, do follow up on payments; *Organise medical exam for staff in water plants by November 2009: Water & Cemetery staff annually - November 2009 *Sewerage staff bi-annually - July & November 2009. *Ensure that doctor's recommendations are followed; *Co-ordination of Exit Medicals on employees exiting the organisation (Technical); Ensure ongoing compliance to health & safety as per risk plan * Ensure that at least 4 Health & Safety Committee meetings are conducted during the year</p>	25%	25%	25%	25%

Section	Sub-Vote	Performance Indicator Title	Objective (KPI)	Output/outcome indicator-performance target(Definition / Measurement)	1st Q	2nd Q	3rd Q	4th Q
Management Services	Management Services	Human Resources Development Programme	Implementation of Employment Equity Plan	* Ensure that 75 % of appointments are made in line with the EE Plan * Submit bi-annual update report to Employment Equity Committee * Ensure that EE Report is submitted to EE Committee by mid September 2009 and submitted to Dept Of Labour by 01 October 2009	25%	25%	25%	25%
Management Services	Management Services	Human Resources Development Programme	Ensure HR administration to internal customers is in place	* Submit quarterly reports to the Corporate Services Portfolio Committee on appointments, resignations, disciplinaries, benefits, etc, within the first month after the quarter				100%
Management Services	Management Services	Human Resources Development Programme	Substance Abuse Policy	* Ensure ongoing implementation of Substance Abuse Policy by 30 June 2010 * Ensure breathalyser equipment is calibrated annually *Submission of quarterly report to MANCO		50%		50%

Section	Sub-Vote	Performance Indicator Title	Objective (KPI)	Output/outcome indicator-performance target(Definition / Measurement)	1st Q	2nd Q	3rd Q	4th Q
Management Services	Management Services	Human Resources Development Programme	HR Personnel Records Filing System	* Ensure that the HR personnel records filing system is set up in accordance with the National Archives Act & maintenance of personnel records		50%		50%
Management Services	Management Services	Human Resources Development Programme	Implementation of Induction Programme	* Ensure all newly appointed employees are inducted in terms of the induction programme	25%	25%	25%	25%

Vote: Community & Social Services

Department: Community Services (Executive Director – Corporate Services)

Section	Vote	Performance Indicator Title	Objective (KPI)	Output/outcome indicator-performance target(Definition / Measurement)	1st Q	2nd Q	3rd Q	4th Q
Community Services	Community and Social Services	Community Awareness and Education on Diseases	Enhance Community Awareness and provide education on diseases	Enhanced Community Awareness and improved knowledge on community diseases	25% Disease Awareness Education	50% Diseases Awareness Education	75% Disease Awareness Education	100% Disease Awareness Education
Community Services	Community and Social Services	SALGA KZN (Kwanaloga) Games	Competing in the SALGA KZN (Kwanaloga) Games	Effective participation in well organized SALGA KZN Games	30% District Games to be held Sept 09	99.5% Provincial Games to be held Dec 2009		100% Sports Stakeholder Meeting
Community Services	Community and Social Services	Marginalised Groups (Youth)	Advance Youth Programmes	Celebration of Youth Day - June 2010	05% Youth Planning Meetings		10% Youth Day Planning Meetings	100% Youth Day to be celebrated June 2010
Community Services	Community and Social Services	Marginalised Groups (People with Disabilities)	Advance the programmes of people with disabilities	Celebration of the International Day of People with disabilities	05% Disability Forum Meeting	90% International Day of the Disabled 3rd Dec 09	95% Disability Forum Meeting	100% Disability Forum Meeting

Community Services	Community and Social Services	Marginalised Groups (Gender)	Advance gender programmes	Celebration of Womens day	90% Women's Day August 2009		95% Gender Forum Meeting	100% Gender Forum Meeting
Community Services	Community and Social Services	UNDP Model Communities Programme	Advance the HIV/Aids Programme	HIV /AIDS awareness campaigns	25% Awareness Campaigns	50% Awareness Campaigns	75% Awareness Campaigns	100% Awareness Campaigns
Community Services	Community and Social Services	Marginalized Groups (Children's Rights)	Undertake programmes to advance children's rights	Celebration of Childrens Rights Day		60% Childrens Rights Day	100% School Uniform Support	
Community Services	Community and Social Services	Aids Day	Contribute towards the commemoration of Aids Day	Commemoration of Aids Day	05% Aids Day planning meeting	100% World Aids Day 1st Dec 09		
Community Services	Community and Social Services	Marginalized Groups (Senior Citizen's Programme)	Undertake programmes to advance Senior Citizen's rights	Celebration of the International Day for Older Persons	05% Senior Citizens Meeting	85% International Day for Older Persons 1st Oct 2009	95% Senior Citizens Meeting	100% Senior Citizens Meeting
Community Services	Community and Social Services	Crime Prevention	Contribute towards programmes/organizations aimed at preventing and combating crime.	Sustenance of Crime prevention initiatives.	25% Support Community Police Forums	50% Support Community Police Forums	75% Support Community Police Forums	100% Support Community Police Forums

Community Services	Community and Social Services	Disaster Management (Operational Plans)	Prevent and reduce the risk of disasters	An intergrated and uniform approach to disaster management within the district.	05% Disaster Forum Meeting	40% Conduct awareness Campaigns	70% Support local municipality disaster prevention initiatives	100% Fire awareness Campaigns
Community Services	Community and Social Services	Disaster Management (Centre and Equipment)	Undertake programmes to mitigate the severity of disasters	Contribute to the rehabilitation of communities affected by disasters.	100% Purchase and keep stock of tents and blankets for distribution in case of disaster.			
Community Services	Community and Social Services	Heritage Day	Contribute towards Heritage Day Celebration	Celebration of Heritage Day	100% Heritage Day Sept 08			

APPENDIX 7: DETAILED CAPITAL WORKS PLAN

Strategy	Projects	Funding Source	2009/10	2010/11	2011/2012
	Internal Fixed Assets	Surplus	60,000	-	-
	Administrative Services		60,000	-	-
	Internal Fixed Assets	Surplus	10,000	40,000	40,000
	Budget & Reporting		10,000	40,000	40,000
5	Internal Fixed Assets	Surplus	30,000	100,000	30,000
	Community Services Total		30,000	100,000	30,000
5	Internal Fixed Assets	Surplus	222,000	50,000	80,000
	Board General Total		222,000	50,000	80,000
5	Internal Fixed Assets	Surplus	20,000	50,000	60,000
	Municipal Manager's Dept		20,000	50,000	60,000
	Internal Fixed Assets	Surplus	40,000	-	60,000
	Management Services - HR		40,000	-	60,000
	Mandawe Cemetery	Surplus	-	1,000,000	1,000,000
	Regional Cemetery	Surplus	214,458	-	-
5	Construction of Regional Cemetery Ph 2	Surplus	3,000,000	-	-
	Cemetery Total		3,214,458	1,000,000	1,000,000
5	Internal Fixed Assets	Surplus	75,000	-	40,000
	Consumer Billing Total		75,000	-	40,000
	Civil Protection	Grant	6,811	-	-
	Internal Fixed Assets	Surplus	20,000	-	-
	Disaster Management		26,811		
5	Internal Fixed Assets (R2600 from 08/09)	Grant	42,600	40,000	40,000
	Finance Interns Total		42,600	40,000	40,000
	Internal Fixed Assets	Surplus	50,000	40,000	40,000
	Executive Division - Technical Services		50,000	40,000	40,000
	Nkandla Electricity Upgrade	Surplus	200,000	-	-
			200,000		
3.5.4.1	Fire Fighting Equipment	Surplus	510,664	500,000	500,000
	Fire Fighting Equipment	DTLGA	1,552,700	-	-
	Fire Protection Total		2,063,364	500,000	500,000
5	Internal Fixed Assets	Surplus	230,000	-	50,000
	Network Link at Ging & Melmoth	Surplus	90,000	-	-
	IT Total		320,000	-	50,000

Strategy	Projects	Funding Source	2009/10	2010/11	2011/2012
5	Internal Fixed Assets	Surplus	-	100,000	20,000
	Executive Corporate Services		-	100,000	20,000
5	Internal Fixed Assets	Surplus	50,000	100,000	60,000
	E-Venus	Surplus	447,820		
	Venus Server System	Surplus	580,505		
	Executive Financial Services		1,078,325	100,000	60,000
	Internal Fixed Assets	Surplus	30,000		
	Expenditure		30,000		
	Internal Fixed Assets	Surplus	30,000		
	Municipal Health Services		30,000		
5	Internal Fixed Assets	Grant	114,476	-	-
	MSIG Total		114,476	-	-
	Kwambonambi Low Cost Housing Connections	Surplus	120,000		-
	Mbonambi Water Phase 1	Grant			-
	Kwambonambi Low Cost Housing	Grant	1,348,838	-	-
	Mbonambi Water Phase 1	Grant	3,886,058		
	Greater Mthonjaneni	Grant	6,625,848		
	Regional bulk Scheme (06/07)	Grant	1,674,941		
	Nkandla Hospital	Grant	86,423		
	Nseleni Town Fire Hydrant	Surplus	300,000		
	Security at Upper Nseleni Projects	Surplus	43,859		
2.1.1.2	Mbonambi Water Phase 2	Grant	-	8,000,000	9,871,750
2.1.1.3	Mhlana Bulk Water Supply 3B ext.	Grant	3,413,700	-	-
2.1.1.1	Mhlana Somopho Phase 3C	Grant	-	8,000,000	8,000,000
2.1.1.6	Upper Nseleni Phase 1 VO	Grant	-	8,000,000	1,000,000
2.1.1.8	Upper Nseleni Phase 2	Grant	-	5,300,000	5,000,000
2.1.1.10	Vutshini Phase 1	Grant	-	-	14,233,000
2.1.1.11	Vutshini Phase 2	Grant	15,285,228	6,000,000	5,243,000
	Mvutshini Supply Area SSA5	Grant		7,712,620	8,000,000
2.1.1.14	Upper Nseleni Phase 3 B	Grant	45,434,889	6,000,000	4,750,000
2.1.1.1	Mpungose Phase 1D	Grant	2,395,978	-	-
2.1.1.17	Mpungose Phase 1D VO	Grant	-	7,000,000	1,500,000
2.1.1.18	Mpungose Phase 1E	Grant		-	4,696,537

Strategy	Projects	Funding Source	2009/10	2010/11	2011/2012
	KwaHloko Supply Area	Grant		5,188,760	7,000,000
2.1.1.1	Middledrift Phase 2	Grant	23,931,892	8,000,000	8,210,000
2.1.1.21	Middledrift Phase 4	Grant	-		4,402,694
2.1.1.20	Middledrift Purification Plant	Grant	-	26,800,000	7,443,019
2.1.1.12	Greater Mthonjaneni Phase 1 & 2 - DWAF	Grant	15,199,971	-	-
2.1.1.15	Greater Mthonjaneni Phase 3 - DWAF	Grant	2,000,000	8,100,000	8,100,000
2.1.1.15	Greater Mthonjaneni Phase 3 - MIG	Grant		1,400,000	1,400,000
2.1.1.15	Greater Mthonjaneni Phase 4 - DWAF	Grant		10,000,000	10,000,000
2.1.1.23	Greater Mthonjaneni Regional Bulk Scheme	Loans	20,000,000		-
2.1.5.1	Melmoth Water Services Network Upgrade	Surplus	2,624,180	1,500,000	2,000,000
2.1.5.2	Mtunzini Water Services Network Upgrade	Surplus	2,038,240	1,500,000	2,000,000
2.1.5.3	Gingindlovu Water Services Network Upgrade	Surplus	2,544,715	1,500,000	2,000,000
2.1.5.4	Eshowe Water Services Network Upgrade	Surplus	3,716,169	1,500,000	2,000,000
2.1.5.5	Kwambonambi Water Services Network Upgrade	Surplus	1,873,779	1,500,000	2,000,000
	Mthonjaneni Water Services Network Upgrade	Surplus	44,429		
2.1.5.6	Nkandla Water Services Network Upgrade	Surplus	3,054,746	1,500,000	2,000,000
	Amakhosi Chamber	Surplus	1,500,000	500,000	500,000
	Erosion Protection Nkandla Bulk	Surplus	-	550,000	605,000
	Health & Safety Compliance - Plants	Surplus	-	4,000,000	4,550,000
	Eshowe New Industrial Bulk Services	Surplus	2,000,000		
	Water / Municipal Support Total		161,143,883	129,551,380	126,505,000
5	Internal Fixed Assets	Surplus	-	500,000	-
5	Building Extensions	Surplus	5,000,000	-	-
5	Building Extensions	Loans	21,365,041	-	-
	Property Services Total		26,365,041	500,000	-
	Internal Fixed Assets	Surplus	75,000		
	Planning & Development		75,000		
	Internal Fixed Assets	Grant	52,483	100,000	
	Planning Shared Services		52,483	100,000	
5	Internal Fixed Assets	Surplus	75,000	-	-
	Supply Chain Management Stores	Surplus	1,875,657		
	Fixed Asset Register System	Surplus	30,000		
	SCM Total		1,980,657	-	-

Strategy	Projects	Funding Source	2009/10	2010/11	2011/2012
2.4.4	Construction of Regional Solid Waste Site	Surplus	2,155,847	-	-
	Construction of Regional Solid Waste Site	Loans	1,027,528		
	Waste Management Total		3,183,375	-	-
	Ocean View Sewer Upgrade	Grant	2,617,749		
	Waste Water Management Total		2,617,749		
	Internal Fixed Assets	Surplus	20,000		
	Water Services Authority Total		20,000		
5	Internal Fixed Assets	Surplus	-	100,000	-
	Water Services Provider Total		-	100,000	-
	Grand Total		203,065,222	132,271,380	128,525,000
	Reconciles to Budget Summary		-	-	-
	SURPLUS		35,002,068	16,630,000	19,635,000
	GRANTS		125,670,585	115,641,380	108,890,000
	LOANS		42,392,569	-	-
	Total		203,065,222	132,271,380	128,525,000
	Budget Summary				
	Provincial Grants		125,670,585	115,641,380	108,890,000
	National Treasury		94,717,465	75,207,054	
			41,921,339	2,720,000	2,020,000